



The Royal Canadian Legion  
Branch 632 (Orleans)  
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## **EXECUTIVE MEETING**

**13 October 2015**

**PRESENT:** Comrades Marty Keates, Len Marks, Don Johns, Normand Delisle, Sherri McInnis, Jim Grant, Garth Mader, Paul Larocque, Neil Wolfe, Kim Levesque, Jeanine Mader, Jean Beck, Lucie Goderre, Mac Casselman, Doc Hopper and Jim Ferguson

**ABSENT:** Comrades Ken Green, Frank Stacey, Chris Hauck, Steve Sauve, Betty Ringrose, Valerie Cyr, Marta Nuitjen, Chantal Baron and Tom Peel

**EXCUSED:** Comrades Ray Plourde, Bud Dion, Margo Tremblay, David Ballman

### **1. OPENING CEREMONIES AS PER LEGION RITUAL:**

Comrade Marty Keates called the meeting to order at 7:05 PM.

### **2. ROLL CALL:**

Comrade Sherri McInnis called the roll: 11 of 18 Branch Officers and elected Standing Committee Members were present. This constituted a quorum.

### **3. MINUTES OF THE PREVIOUS EXECUTIVE MEETING:**

The minutes of the September meeting were sent out. Any corrections and/or amendments as identified have been made. A copy has been placed in the Executive Meeting Minutes' Binder and on the Branch web site.

Moved by Comrade Sherri McInnis and seconded by Comrade Jeanine Mader that the approval of the minutes be accepted.

### **CARRIED**

### **4. BUSINESS ARISING FROM PREVIOUS MEETINGS:**

There was no business arising from the last Executive meeting.

**CORRESPONDENCE:**

(Sherri Mcinnis)

There have been 4 emails from Comrades Kathy Johnston and Blaine Kiley, as well as notifications announcing various events held at and sponsored by other local Branches. All items have been copied and placed in the correspondence binder and stored on the off-site thumb drive.

**5. GUEST SPEAKER:**

No Guest Speaker

**6. PRESIDENT'S REPORT:**

(Marty Keates)

- a. Branch 632 hosted two seminars for the Service Officers and Poppy Fund chairs that were very successful.
- b. There will be a Veterans dinner here at the branch on 7 Nov 2015
- c. New Horizons Grant projects scheduled for this week will be painting remainder of the front hallway and painting/repairing the back hallway.

**7. TREASURER/FINANCIAL OFFICER REPORTS:**

**Nevada:**

(Jim Grant)

No report.

**Financial Statements:**

(Normand Delisle)

There was nothing special to report concerning the financial statements; however, from 1 June to the end of September our cash situation decreased by \$10,408.00. On 1 June the cash was at \$55,562.00 and on the 30 Sep 2015 it was at \$45,154.00.

Financial statements for the year ending 31 May 2015 reported a deficit of \$47,768.00. Note that an amortization of \$47,226.00 for the year 2014 and \$47,409.00 for the year 2013 are included in the expenses.

The bank balance on 12 October 2015 is \$10,113.00 and we must pay out \$5,773.00 before October 23 and another \$16,858.00 before October 30.

We need to find ways to increase our cash flow.

- a. Some ideas to do that would be to send emails to invite members for group events such as baseball series, Canadians vs Maple Leaf etc.
- b. Improvements to our web site with more information for upcoming events as well as making it Bilingual.

Moved by Comrade Normand Delisle and Seconded by Comrade Mac Casselman that the Treasurer's report be accepted as presented – subject to audit.

**CARRIED**

8. **CHAIRPERSON REPORTS UNDER THE PRESIDENT:**  
(Comrade Marty Keates)

- a. **Memorial Walk** (Frank Stacey)

2 New stones have been laid.

- b. **Service Officer** (Frank Stacey and Doc Hopper)

Doc Hopper and Frank Stacey attended the District Svc O and Poppy Fund seminars 3 and 4 Oct 2015.

Doc Hopper has one case ongoing.

We should be getting ready for visits to retirement residences and long-term-care facilities. I do not have much in the way of background, contacts, etc.

- c. **Ladies Auxiliary** (Valerie Cyr)

27<sup>th</sup> October 2015 – 1-3 pm LA Harvest Tea. Please all come out and support our ladies.

- e. **Branch Manager** (Tom Peel)

No Report.

- f. **Banner** (Marta Nuitjen)

Next deadline: 15 November 2015. We won 1<sup>st</sup> Prize in our category for 2014 Banners.

- g. **Poppy Chair** (Neil Wolfe)

The campaign continues on. I am still short one route coordinator. The utilization of the cadets has not yet been finalized. I do not have any volunteers to tag at the OC Transpo spots on 30 October. I have had no orders for wreaths yet.

I am disappointed in the lack of volunteers from the legion. I have shanghaied two friends who are not legion members to accept a route/store.

- h. **Poppy Trust Fund** (Lucie Goderre)

No report.

- i. **Kitchen** (Marty Keates)

A bill was received to move the stoves and reconnect with new fittings from the building gas feeds to meet code. We will be approaching Peter to contribute revenue towards this bill.

Kitchen staff have been spoken to about the floor by the kitchen door as it is very slippery and people have slipped/fallen. Luckily no one has been seriously hurt.

- j. **By-laws, Regulations and Rules** (Bud Dion)

No Report.

- k. **Trg and Development** (Bud Dion)

No Report.

Moved by Comrade Marty Keates and seconded by Comrade Jeanine Mader that the reports of the committees under the President be accepted as presented.

### **CARRIED**

## 9. **REPORTS UNDER THE PAST PRESIDENT:** (Comrade Ken Green)

- a. **Future Planning**

No Report.

- b. **Election Committee**

No Report.

## 10. **CHAIRPERSON REPORTS UNDER THE FIRST VICE-PRESIDENT:** (Comrade Len Marks)

I am looking for a volunteer to make calls to members for food on Remembrance Day.

- a. **Bar Officer** (Len Marks)

The bar inventory has been completed and I thank everyone involved. The report has been passed to the Treasurer and the Manager.

- b. **Inventory** (Paul Larocque)

No Report.

- c. **Sports** (Comrade Steve Sauve)

I am preparing to put upcoming Zone sports competitions on the bulletin boards.

**d. Scrapbook**

(Betty Ringrose)

We placed 1<sup>st</sup> in our category.

**e. Veterans and Aging**

(Chris Hauck)

The Veterans' Dinner for our Branch has been scheduled for November 7, 2015. The over-80 Christmas Party for Ordinary Branch members has been scheduled for November 29, 2015. Once again, the LA will be asked to assist.

**h. Housing**

(Garth Mader)

The TV box downstairs has been re-installed and there have been telephone lines brought in for a post-election party that is booked in the downstairs lounge. These will be removed after the event. There is no cost associated with this to the Legion.

LED lights will be installed upstairs in the kitchen and the cabinets.

**i. Breakfast Club**

(Chantal Baron)

Breakfasts start this Saturday. The price is the same as last year but with 3 types of admission. One is for a regular breakfast, one is for a super breakfast and the third one is for a child's breakfast.

Moved by Comrade Len Marks and seconded by Comrade Paul Larocque that the reports under the First Vice-President be accepted as presented.

**CARRIED**

11. **CHAIRPERSON REPORTS UNDER THE SECOND VICE-PRESIDENT:**  
(Comrade Ray Plourde)

a. **Cadet Liaison** (Ken Green)

No Report.

***Army Cadets*** (Ken Green)

The Army Cadets will be providing help to the Breakfast Club and on Remembrance Day.

***Air Cadets*** (Ken Green)

There has been no response from the CO as of yet.

b. **Sergeant-at-Arms** (David Ballman)

No Report.

c. **Legion Seniors** (Margo Tremblay)

No Report.

d. **Honours and Awards** (Ken Green)

No Report.

e. **Special Events & Entertainment** (Mac Casselman)

There is a Halloween party coming up on Oct. 30, 2015. There will be surprises and prizes. Bring your dancing shoes! IRISH COUNTRY MUSIC will be provided by ROBIN AVERILL. There is now music every Friday night.

f. **Hospital Visiting:** (Margo Tremblay)

A get well card was sent from the Branch to Gloria Rutter.

Moved by Comrade Marty Keates and seconded by Comrade Garth Mader that the reports under the Second Vice-President be accepted as presented.

**CARRIED**

12. **CHAIRPERSON REPORTS UNDER THE THIRD VICE-PRESIDENT:**  
(Comrade Don Johns)

No Report.

**a. Public Relations:** (Jean Beck)

I continue to send entertainment updates to the newspapers.

**b. Membership and Volunteers:** (Kim Levesque)

We have only 58 Early bird members and the expiry date is 30 November 2015. There is also an initiation scheduled for next week.

**c. LA Liaison:** (Jim Ferguson)

The LA Harvest Tea will be held next week on October 25, 2015, 1:00 – 3:00 p.m. All Branch members are encouraged to come out to support the LA, whose members do so much for the Branch.

**d. Bursary:** (Jean Beck)

Two applications have been received so far and the end date is the last Friday in March.

**e. Youth Education:** (Jeanine Mader)

We will be hosting the Zone Awards ceremony here at the branch in February. We will also need 4 bilingual judges for next month.

Moved by Comrade Len Marks and seconded by Comrade Jim Grant that the reports under the Third Vice-President be accepted as presented.

**CARRIED**

**13. GENERAL AND NEW BUSINESS:**

Motions:

1. Comrade Len Marks moved that a sum not exceeding \$500.00 from the General Fund to help cover related costs for the Veterans Dinner be approved. This was seconded by Comrade Jeanine Mader.

**CARRIED**

Motions:

2. Comrade Normand Delisle moved that the bar prices be raised in the upstairs lounge for private functions. Members will pay normal prices. This was seconded by Comrade Mac Casselman

**CARRIED**

**14. ADJOURNMENT:**

Moved by Comrade Len Marks and seconded by Comrade Jim Grant that the meeting be adjourned.

**CARRIED**

**15. CLOSING CEREMONY:**

The meeting was adjourned with the closing ceremony at 8:30 pm.

**Sherri McInnis**  
*Secretary*

**M. Keates**  
*President*



**Voting Members:**

1	President /Kitchen – <b>Marty Keates</b>	P
2	1st Vice/ Bar Officer - <b>Len Marks</b>	P
3	2nd Vice - <b>Ray Plourde</b>	EX
4	3rd Vice/ Public Relations – <b>Don Johns</b>	P
5	Treasurer – <b>Norman Delisle</b>	P
6	Secretary – <b>Sherri McInnis</b>	P
7	Constitution & Bylaws/Training & Org Dev - <b>Bud Dion</b>	EX
8	<i>Past President/Future Planning and Elections/Cadet Liaison/Honours and Awards- <b>Ken Green</b></i>	A
9	Nevada - <b>Jim Grant</b>	P
10	Service Officer/Memorial Walk - <b>Frank Stacey</b>	A
11	Housing – <b>Garth Mader</b>	P
12	Inventory - <b>Paul Larocque</b>	P
13	Poppy Chair – <b>Neil Wolfe</b>	P
14	Hospital & Visiting/Legion Seniors - <b>Margo Tremblay</b>	EX
15	Sgt.-at-arms – <b>David Ballman</b>	EX
16	Membership and Volunteers - <b>Kim Levesque</b>	P
17	Veterans & Aging/Legion Seniors – <b>Chris Hauck</b>	A
18	Youth Education – <b>Jeanine Mader</b>	P

**Non-Voting Members**

1	Sports – <b>Steve Sauve</b>	A
2	Scrapbook – <b>Betty Ringrose</b>	A
3	Bursaries - <b>Jean Beck</b>	P
4	Poppy Trust – <b>Lucie Goderre</b>	P
5	Ladies Auxiliary – <b>Valerie Cyr</b>	A
6	Legion Manager - <b>Tom Peel</b>	A
7	Banner – <b>Marta Nuitjen</b>	A
8	Special Events and Entertainment – <b>Mac Casselman</b>	P
9	Breakfast Club – <b>Chantal Baron</b>	A
10	Service Officer – <b>Doc Hopper</b>	P
11	LA Liaison - <b>Jim Ferguson</b>	P

