



The Royal Canadian Legion  
Branch 632 (Orleans)  
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## **EXECUTIVE MEETING**

**10<sup>th</sup> July 2018**

**Present:** Comrades Raymond Plourde, Dianne Higgins, Philip Miller, Rita Pitre, Sherri McInnis, Gordon Kerluke, Kim Levesque, Paul Larocque, Blaine Kiley, Jeannine Mader, Nicole Hebert, Jean Beck, Claude Tessier, Lucie Goderre, Frank Stacey and Bob Elrick.

**Excused:** Comrades Jim Grant, Marta Nuijten, Valerie Cyr, Christian Duhamel, Wyn Fournier, Joe McNulty, Doc Hopper, Margo Tremblay and Len MacPherson.

**Absent:** Comrades Mac Casselman, Steve Sauve, Wayne Edwards, Claude St Louis, Andrew Proulx, Don Johns, and Myriam Meagher.

**Guest:** Candace Hanna

### **1. OPENING CEREMONIES AS PER LEGION RITUAL**

Comrade Raymond Plourde called the meeting to order at 7 PM.

### **2. ROLL CALL**

Comrade Sherri McInnis called the roll. Sixteen of Seventeen Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

### **3. DEVIATION**

No Deviation.

### **4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis**

The minutes of the June meeting were sent out to the executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence binder and have been posted on the Branch Web Site.

Moved by Comrade Paul Larocque and seconded by Comrade Claude Tessier that the minutes for the June Executive Meeting be accepted.

**CARRIED**

## **5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS**

There was no business arising from the last Executive meeting.

## **6. CORRESPONDENCE– Comrade Sherri McInnis**

All items received have been copied and placed in the correspondence binder and stored on the off-site thumb drive.

## **7. PRESIDENT’S REPORT – Comrade Raymond Plourde**

There will no executive meeting in Aug 2018 but the meetings will resume 11 Sep 2018.

## **8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre**

Good Evening. This is the first month of the new fiscal year 2018-2019.

Comrade June Smith is finalizing the 2017-2018 financial report and getting the documentation ready for our annual review with auditors. She expects to be done within the next two weeks.

I wish to thank Comrade Smith for her help in the transfer of the Treasury function.

I also would like to thank Comrade Hebert for instructing me on how to connect with the Scotia Bank and ask for her patience and cooperation while I familiarize myself with the office setup and find my bearings with the documentation.

It is my belief that everyone realizes that the profitability of this facility is the mainstay of this Branch. Its profitability is based on the DAY-TO-DAY OPERATING DECISIONS. These numbers in the income statement and balance sheet are the results of the work and decisions that happened in the PAST. If we like the results, we recreate it; if we do not like them, we make different decisions.

With this idea in mind, I revised the presentation of the income statement to make this notion obvious. Therefore, you will see that the OPERATING INCOME of \$27,089 includes only the day-to-day revenue generated by this facility. Accordingly, the OPERATING EXPENSES of \$25,507 are the day-to-day expenses necessary to match/produce this operating income.

The resulting NET OPERATING INCOME of \$1,581.89 reflects how well we did during the month. We had other income from Special events in the amount of \$1,876 which brought our NET INCOME to \$3,459.

This facility is also the home of The Ladies Auxiliary, Poppy Drive, Remembrance Day, Veterans’ help and other services. These very special activities are not responsible for the profitability of this facility.

Being somewhat lazy, I added a Variance column, so I do not have to count on my fingers.

Our Operating Income this year is \$4,463 less than last year and our Operating Expenses are also \$4,411 less than last year. This brings our Net Operating Income to \$51 less than last year.

Special events were higher by \$1,545 this year which brings our Net Income to \$1,494 higher than last year.

Major Variances are:

1. Beer/Liquor Sales are less by \$2,743.
2. Hall Rentals are less by \$991
3. Beer/Liquor Purchases is less by \$4,692 which makes sense since our sales were less. I looked at last year and it appears that there was a purchase on the last day of the month (Friday).

4. Wages increased by \$1,754. – On January 1, 2018, minimum wages increased from \$11.40 to \$14 /hour which is \$2.60 additional per hour per person. Minimum wage will again increase to \$15/hour on January 1, 2019.
5. Hydro is lower by \$1,200. Last year we had the Hudson Energy contract as June explained last month. This contract terminated August 9, 2017 so I expect there should be little differences thereafter.
6. The Summer Fund Raiser (cooler) for \$1,555 has been accounted for in June 2018. It appears the draw was in July and I will do an adjustment to transfer the income to July. This would bring our June Net Income to \$1,903 – and \$61 lower than last year.

Statements attached at end of minutes.

*Moved by Comrade Jeanine Mader and seconded by Comrade Claude Tessier that the financial reports for June be accepted subject to audit.*

### **CARRIED**

## **9. CHAIRPERSON REPORTS UNDER THE PRESIDENT**

### **a. BRANCH MANAGER – Comrade Nicole Hebert**

Following up from an email dated June 27, 2018, I need to find out what is happening with entertainment. Normally we don't pay for entertainment during the summer. If we are having entertainment then the bartender requires the written contract in their possession by Thursday so that the Friday day-time bartender can issue a pay out from their daily sales as the evening bar doesn't make enough.

With the Hello Summer cooler draw, we raised \$1,555.20 and the winner was Denis Malette. This money will be put together with the money that was raised on the TV draw to purchase the glass washer.

A broadcast was sent out to all members to advise them that summer hours are now in effect. Hours have also been posted on the legion website.

Clarification is required as to what Peter Loan is responsible for as far as repairs in the kitchen.

June 2018 golf – raised a total of \$9,405.42, which has now been transferred to the general account.

### **b. SERGEANT-at-ARMS – Comrade Christian Duhamel (Excused)**

Comrade Claude Tessier has agreed to be the Sgt-at-Arms for future events. This will be presented at the next General Meeting in September for approval by the members.

### **c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley**

Resolutions booklet should be out shortly from Dominion Command for the upcoming convention in Winnipeg.

**d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett (Excused – Report presented by Comrade Raymond Plourde)**

Activity has been steady and at times very busy. The major event was the periodic visit of the Ontario Command Service Officer (Patricia Royle) on June 22.

Comrade Patricia conducted twelve individual interviews. A number who could not be available when the date was confirmed are being followed up individually.

Advertising went well. We are now putting a paid ad into the ‘Orleans Star’ to reach veterans who are not Legion members. This is paid from the Poppy Fund.

A point of caution is that the “Star” is published every two weeks so lead time is important and we only have time for one publication before our interview session.

One additional new case involving medical equipment.

D.R. Hopper

**e. MEMORIAL WALK – Comrade Frank Stacey**

No Report.

**f. LADIES AUXILIARY – Comrade Valerie Cyr (Excused)**

No Report.

*Moved by Comrade Paul Larocque and seconded by Comrade Bob Elrick that the reports of the committees under the President be accepted as presented.*

**CARRIED**

**10. REPORTS UNDER THE PAST PRESIDENT – Comrade Gordon Kerluke**

**a. HONOURS AND AWARDS – Comrade Gordon Kerluke**

A Friendship Award was presented to Mr. Russ Taylor, Paralegal, who handled the Smoke Free Ontario infractions on behalf of the Legion back in 2016. The award was received from Dominion Command after the Branch Honours & Awards on May 6, 2018 and was delivered to Mr. Taylor at his residence.

The review of awards available in recognition of meritorious or outstanding service and the process for obtaining these awards is continuing. This includes the review of the application process and the Ontario Command Honours and Awards Guidelines.

Comrade Blaine Kiley has offered his assistance to Comrade Gordon Kerluke with this portfolio.

**b. FUTURE PLANNING AND ELECTIONS – Comrade Gordon Kerluke**

There was a motion passed at the General Meeting on January 16, 2018 which called for the formation of a three member Committee to assess, review and analyze the future direction and operation of the Branch. At the time, it was difficult to get members to form the Committee. Discussion with the new Executive, particularly the President, is being proposed to determine if there is any interest in pursuing the formation of such a Committee. This will be discussed by the new executive.

*Moved by Comrade Gordon Kerluke and seconded by Comrade Blaine Kiley that the reports under the Past President be accepted as presented.*

**CARRIED**

**11. CHAIRPERSON REPORTS UNDER THE 1<sup>ST</sup> VICE-PRESIDENT – Comrade Joe McNulty (Excused)**

**a. MEMBERSHIP – Comrade Kim Levesque**

**Members Welcomed (0):**

**Applications for Membership (3):**

André Fournier

Alexander Templeton

Brian Watson

**Requests for Transfer (1):**

Patrick Smithers

**b. VOLUNTEER COORDINATOR – Comrade Len MacPherson (Excused – report presented by Comrade Raymond Plourde)**

The Volunteer Appreciation Award List (attached) has been completed and printed. For the 2017/18 FY there are 294 names on the list, down slightly from 318 names on the 2016/17 FY list. On a positive note, notwithstanding the fewer volunteer numbers, a lot of new names were added to this years' list.

Like last year, I will remove the oldest list on the wall and replace it with this newest list. FYI, it was decided last year that rather than buying new frames and trying to find a place on the stairwell wall, the oldest lists would be removed and in time, hopefully, we'll not have the large gap in dates currently on the wall.

The Lists have been mounted.

**c. LEADERSHIP DEVELOPMENT – Comrade Margo Tremblay (Excused)**

No Report.

**d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier (Excused)**

Planning will commence shortly.

**e. INVENTORY/HOUSING – Comrade Paul Larocque**

Comrade Paul Larocque has agreed to add Housing to his portfolio as requested by the President.

**f. CADET LIAISON – Comrade Don Johns (Absent)**

No Report.

**g. LA LIASON – Comrade Andrew Proulx (Absent)**

No Report.

*Moved by Comrade Frank Stacey and seconded by Comrade Kim Levesque that the reports under the 1<sup>ST</sup> Vice President be accepted as presented.*

**CARRIED**

**12. CHAIRPERSON REPORTS UNDER THE 2<sup>ND</sup> VICE-PRESIDENT – Comrade Dianne Higgins**

**a. HOSPITAL VISITING – Comrade Dianne Higgins**

No Report.

**b. KITCHEN OPERATIONS – Comrade Dianne Higgins**

There are signs of things improving in the kitchen area but discussion is still taking place to keep things on track.

**c. POPPY CHAIR – Comrade Wyn Fournier (Excused – Report presented by Comrade Dianne Higgins)**

Inventory of supplies completed and ordering supplies is in progress.

All previous Campaign Captains have been contacted and a few spots have opened up, i.e.; Superstore.

A broadcast email to the membership has been sent out to ask for volunteers to fill the spots.

Counting days have been booked through the Branch Manager.

Letters for Campaign Captains for stores and routes are in progress, along with Insurance certificates as required.

New signing authorities have been established with TD Bank.

**d. POPPY TRUST FUND – Comrade Lucie Goderre**

No Report.

**e. LEGION SENIORS – Comrade Bob Elrick**

No Report.

**f. VETERANS AND AGING – Comrade Claude Tessier (Resigned)**

Comrade Claude Tessier has submitted his resignation to the executive so therefore we are now in search of someone to step up to handle this portfolio.

**g. BANNER – Comrade Marta Nuijten (Excused – Report presented by Comrade Dianne Higgins)**

Our next Banner will be published September 15<sup>th</sup>, 2018. Comrade Marty Keates and I would greatly appreciate all written and photographic materials by August 15<sup>th</sup> in order to complete the formatting and layout for publishing on the website and in print.

Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible for the Banner. We also need volunteers to solicit new advertising for the banner.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

**h. NEVADA – Comrade James Grant (Excused – report presented by Comrade Dianne Higgins)**

09 Jul 2018

Royal Canadian Legion BR 632 – Orleans Nevada Fund  
Ref: Nevada License Number M776661

This report on the Nevada BOTs will cover the period from 01 Jun 2018 to 30 Jun 2018

Bank Balance as of: 31 May 2018	\$ 457.57
Sales Total:	\$ 844.00
Redeemed Total:	<u>\$ - 669.00</u>
Profit:	\$ 175.00
Bank Balance 31 May 2018	\$ 457.57
Balance in Nevada Trust Fund as of 30 Jun 2018	<u>\$ 932.20</u>
Total Funds on hand:	\$1,389.77

James R Grant/Nevada Chair

*Moved by Comrade Dianne Higgins and seconded by Comrade Jeannine Mader that the reports under the 2nd Vice-President be accepted as presented.*

**CARRIED**

**13. CHAIRPERSONS REPORTS UNDER THE 3<sup>rd</sup> VICE-PRESIDENT – Comrade Philip Miller**

**a. PUBLIC RELATIONS – Comrade Myriam Meagher (Absent- Presented by Comrade Philip Miller)**

On the 28<sup>th</sup> June 2018 there were advertisements for Branch 632 in the Orleans Star online and in the Ottawa Citizen for the month of July.

There is not presently a Facebook administrator for the branch as per discussion with other executive members.

I propose a cloud system to upload all pictures and event information to promote the legion's activities in a more time efficient and reliable manner.

**b. BAR OFFICER – Comrade Wayne Edwards and Claude St Louis (Absent – Presented by Comrade Philip Miller)**

The next stock check for the bar will be performed on 1 August 2018

**c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman (Absent – Presented by Comrade Philip Miller)**

***Upcoming Event:***

632 has a great show coming up November 17<sup>th</sup> 2018. THE JOHNNY CASH SHOW will be held down stairs at Orleans Legion. Cocktails will commence at 7 pm and the show starts at 8 pm. They have had sold out crowds at other Legions. Contract is attached at end of the minutes.

***Report under Special Events***

The first of July came off good with good bar sales. There were lots of food donations from Giant Tiger which donated pop, hotdogs, chips and plates. Comrade Barb Shier provided a big cake and Comrade Beverly Robichaud provided a beautiful homemade potato salad. Comrade Mac Casselman provided mustard, ketchup, relish, while Blake McMahan donated all the buns. The music was great, with lots of dancing. It was great to see our President Ray Plourde there to help.

***Summer Entertainment:***

July 13, 2018 - FIRST CHOICE

July 20, 2018 - SENTIMENTAL JOURNEY

July 27, 2018 - GOOD TIME BAND

August 3, 2018 - LAUREN HALL

August 10, 2018 - JOHNNY VAGUS

August 17, 2018 – CLASSICS

August 24, 2018 - GOOD TIME BAND

August 31, 2018 - NOSTALGIA Hot dogs/chips/pop – Cost \$5.00

**d. SPORTS – Comrade Steve Sauve**

***Current/Past Events***

- ***Ladies Memorial “Bunny” Tournament*** took place May 17, 2018.

We had a very successful event, raising a few thousand dollars in support of the Legion.

Winners: Francine Sicotte, Joane Sicotte, Joane Gauthier and Lise Dagenais

Closest to the Pin: Jan Laplante

Longest Drive: Pam Smith

- ***Mixed Golf***

We raised \$9,400.00 for the Legion

Winners: Larry Leblanc, Lucie Leblanc, Allan McGee, Jordan MacWilliam

Longest Drive Men: Jordan MacWilliam

Longest Drive Woman: Lucie Leblanc

Closest To Pin Men: Norm Laplante

Closest To Pin Ladies: Anne Turner

Both events were very successful and I cannot say enough about the many volunteers who assisted in both events. We had a group of ladies who assisted in setting tables, cleaning, selling tickets and overall, just doing what was asked of them; Margo Stephens, Joan Rousseau, Anne Ho, Lucie Goderre, Judy Rousson. A big thank you!



June Smith our primary organizer, Andrew Proulx, Ron Bradimore and Denis Phillip. Manon Pilote and Jackie Gauthier who assisted in sponsorships and obtaining prizes

I would like to thank all that assisted in monitoring the holes at the golf tournament; Bev Robichaud, Barb Shier, Linda Comyn, Margo Tremblay, Lise Mack, Jeannine Mader, Pat Cote, Wendy Fink, Stephanie Beaudoin, Sherman Bosum! Thank you all!!!!!!

Thanks to our sponsors and those that provided prizes!

**e. YOUTH EDUCATION – Comrade Jeanine Mader**

No Report.

**f. BURSARY – Comrade Jean Beck**

No Report.

*Moved by Comrade Philip Miller and seconded by Comrade Paul Larocque that the reports under the 3<sup>rd</sup> Vice President be accepted as presented.*

**CARRIED**

**14. GENERAL AND NEW BUSINESS**

**1. *Glass Washer Purchase:***

Purchase of a new glass washer machine was researched by Comrade Raymond Plourde and he has found us a deal for \$2,699.00 including delivery. A motion will be made for this purchase at the next General meeting.

**2. *Veterans and Aging:***

Comrade Claude Tessier has submitted his resignation to the President which has been accepted. We are now in search of a new person for this portfolio. We have had a new member step up and is willing to help with this portfolio. More to follow.

**3. *Financial Advisor:***

We have received an offer for a Financial Presentation by Tom McCabe, this will be scheduled for members at a later date.

**4. *Advertising Banner for the exterior of the branch building:***

Comrade Paul Larocque has been investigating the purchase of a banner to advertise “Hall Rentals”. The price for a 48”x96” 18 gauge banner would be \$307.00. He is going to also find out how much it will cost for installation and if the By-Law permits us to have a banner attached to the building. More to follow.

**15. ADJOURNMENT:**

*Moved by Comrade Paul Larocque and seconded by Comrade Jeanine Mader that the meeting be adjourned.*

**CARRIED**

**16. CLOSING CEREMONY**

The meeting was adjourned with the closing ceremony at 7:51 PM.



**Sherri McInnis**  
Secretary



**Raymond Plourde**  
President

**Voting Elected Members:**

1	President/Kitchen Operations - <b>Raymond Plourde</b>	P
2	1st Vice- <b>Joe McNulty</b>	EX
3	2nd Vice/Hospital Visiting - <b>Dianne Higgins</b>	P
4	3rd Vice - <b>Philip Miller</b>	P
5	Treasurer - <b>Rita Pitre</b>	P
6	Secretary - <b>Sherri McInnis</b>	P
7	Past President/ Future Planning and Elections/Honours and Awards - <b>Gordon Kerluke</b>	P
8	Membership - <b>Kim Levesque</b>	P
9	Nevada - <b>Jim Grant</b>	EX
10	Inventory - <b>Paul Larocque</b>	P
11	Entertainment/Special Events - <b>Mac Casselman</b>	A
12	Leadership Development - <b>Margo Tremblay</b>	EX
13	Service Officer - <b>Robert Patchett</b>	A
14	Constitution and By-Law - <b>Blaine Kiley</b>	P
15	Remembrance Activities/Poppy Chair - <b>Wyn Fournier</b>	EX
16	Youth Education - <b>Jeanine Mader</b>	P
17	Sports - <b>Steve Sauve</b>	A

**Members Appointed by the President**

1	Branch Manager - <b>Nicole Hebert</b>	P
2	Sgt-at-arms - <b>Christian Duhamel</b>	EX
3	Bar Officer - <b>Wayne Edwards</b>	A
4	Bar Officer - <b>Claude St Louis</b>	P
5	Bursaries - <b>Jean Beck</b>	P
6	Veterans and Aging - <b>Claude Tessier</b>	A
7	Banner - <b>Marta Nuijten</b>	EX
8	Ladies Auxiliary - <b>Valerie Cyr</b>	EX
9	LA Liaison - <b>Andrew Proulx</b>	A
10	Poppy Trust - <b>Lucie Goderre</b>	P
11	Service Officer - <b>Doc Hopper</b>	EX
12	Memorial Walk - <b>Frank Stacey</b>	P
13	Cadet Liaison - <b>Don Johns</b>	A
14	Legion Seniors - <b>Bob Elrick</b>	P
15	Volunteer Coordinator - <b>Len MacPherson</b>	EX
16	Public Relations - <b>Myriam Meagher</b>	A

# ROYAL CANADIAN LEGION ORLEANS

## Comparative Income Statement

	June 2018	June 2017	Variance	YTD June 2018	YTD June 2017	Variance
<b>OPERATING INCOME</b>						
<b>BAR &amp; KITCHEN REVENUE</b>						
Beer/Liq Sales	20,915.31	23,658.23	(2,742.92)	20,915.31	23,658.23	(2,742.92)
Snack Sales	1,399.39	1,328.49	70.90	1,399.39	1,328.49	70.90
Kitchen Income	405.31	859.30	(453.99)	405.31	859.30	(453.99)
Coffee	11.00	57.00	(46.00)	11.00	57.00	(46.00)
<b>Total</b>	<b>22,731.01</b>	<b>25,903.02</b>	<b>(3,172.01)</b>	<b>22,731.01</b>	<b>25,903.02</b>	<b>(3,172.01)</b>
<b>OTHER OPERATING INCOME</b>						
Membership Dues	334.26	316.00	18.26	334.26	316.00	18.26
Branch Pool Table	16.00	56.00	(40.00)	16.00	56.00	(40.00)
Branch Snooker Table	66.00	8.00	58.00	66.00	8.00	58.00
Hall Rentals	2,775.00	3,766.37	(991.37)	2,775.00	3,766.37	(991.37)
Hall Setup	525.00	550.00	(25.00)	525.00	550.00	(25.00)
Hall Rentals - Bartender Recovery	642.00	952.50	(310.50)	642.00	952.50	(310.50)
<b>Total</b>	<b>4,358.26</b>	<b>5,648.87</b>	<b>(1,290.61)</b>	<b>4,358.26</b>	<b>5,648.87</b>	<b>(1,290.61)</b>
<b>TOTAL OPERATING INCOME</b>	<b>27,089.27</b>	<b>31,551.89</b>	<b>(4,462.62)</b>	<b>27,089.27</b>	<b>31,551.89</b>	<b>(4,462.62)</b>
<b>OPERATING EXPENSES</b>						
<b>BAR EXPENSES</b>						
Beer/Liq Purchases	6,449.68	11,141.54	(4,691.86)	6,449.68	11,141.54	(4,691.86)
Snack Purchases	235.12	322.34	(87.22)	235.12	322.34	(87.22)
Bar & Kitchen Supplies	125.34	66.99	58.35	125.34	66.99	58.35
Kitchen/Bar Equipment Maintenance		209.37	(209.37)		209.37	(209.37)
<b>Total</b>	<b>6,810.14</b>	<b>11,740.24</b>	<b>(4,930.10)</b>	<b>6,810.14</b>	<b>11,740.24</b>	<b>(4,930.10)</b>
<b>WAGES &amp; EMPLOYEE BENEFITS</b>						
Wages	9,251.50	7,497.13	1,754.37	9,251.50	7,497.13	1,754.37
EI Expense	210.50	169.73	40.77	210.50	169.73	40.77
CPP Expense	333.12	273.20	59.92	333.12	273.20	59.92
WSIB Expense	67.94	58.75	9.19	67.94	58.75	9.19
<b>Total</b>	<b>9,863.06</b>	<b>7,998.81</b>	<b>1,864.25</b>	<b>9,863.06</b>	<b>7,998.81</b>	<b>1,864.25</b>
<b>OFFICE &amp; ADMIN EXPENSES</b>						
Office Expenses	358.27	169.94	188.33	358.27	169.94	188.33
Printing	241.00	197.50	43.50	241.00	197.50	43.50
Postage	16.08		16.08	16.08		16.08
Courier Services	8.00		8.00	8.00		8.00
Equipment Lease		180.00	(180.00)		180.00	(180.00)
Professional Fees	50.00		50.00	50.00		50.00
Entertainment Expenses	1,000.00	1,001.50	(1.50)	1,000.00	1,001.50	(1.50)
<b>Total</b>	<b>1,673.35</b>	<b>1,548.94</b>	<b>124.41</b>	<b>1,673.35</b>	<b>1,548.94</b>	<b>124.41</b>
<b>BUILDING MAINTENANCE</b>						
Building Maintenance & Repairs	1,138.29	776.75	361.54	1,138.29	776.75	361.54

Cleaning Supplies	6.50		6.50	6.50		6.50
Waste Removal	262.56	258.82	3.74	262.56	258.82	3.74
Ground Maintenance	1,050.00	1,050.00		1,050.00	1,050.00	
Security Services	408.32		408.32	408.32		408.32
Building Cleaning	27.47		27.47	27.47		27.47
Insurance	765.27	802.69	(37.42)	765.27	802.69	(37.42)
<b>Total</b>	<b>3,658.41</b>	<b>2,888.26</b>	<b>770.15</b>	<b>3,658.41</b>	<b>2,888.26</b>	<b>770.15</b>
<b>UTILITIES</b>						
Hydro	1,411.59	2,612.03	(1,200.44)	1,411.59	2,612.03	(1,200.44)
Gas & Heat	38.53	652.10	(613.57)	38.53	652.10	(613.57)
Telephone	407.16	607.88	(200.72)	407.16	607.88	(200.72)
Water	118.93	343.70	(224.77)	118.93	343.70	(224.77)
Television Network	78.98	78.98		78.98	78.98	
<b>Total</b>	<b>2,055.19</b>	<b>4,294.69</b>	<b>(2,239.50)</b>	<b>2,055.19</b>	<b>4,294.69</b>	<b>(2,239.50)</b>
<b>FINANCIAL EXPENSES / (INCOME)</b>						
Bank Charges	332.07	387.17	(55.10)	332.07	387.17	(55.10)
Loan Interest	1,208.16	1,161.00	47.16	1,208.16	1,161.00	47.16
ATM Revenue	(93.00)	(100.50)	7.50	(93.00)	(100.50)	7.50
<b>Total</b>	<b>1,447.23</b>	<b>1,447.67</b>	<b>(0.44)</b>	<b>1,447.23</b>	<b>1,447.67</b>	<b>(0.44)</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>25,507.38</b>	<b>29,918.61</b>	<b>(4,411.23)</b>	<b>25,507.38</b>	<b>29,918.61</b>	<b>(4,411.23)</b>
<b>NET OPERATING INCOME</b>	<b>1,581.89</b>	<b>1,633.28</b>	<b>(51.39)</b>	<b>1,581.89</b>	<b>1,633.28</b>	<b>(51.39)</b>
<b>OTHER INCOME</b>						
<b>SPECIAL EVENTS</b>						
Canada Day	110.00		110.00	110.00		110.00
Draws -\$5.00	1,555.20		1,555.20	1,555.20		1,555.20
Banner Revenue	2.00		2.00	2.00		2.00
Sale Legion Articles	12.00	40.00	(28.00)	12.00	40.00	(28.00)
Facilities Usage Fee Income	100.00	203.00	(103.00)	100.00	203.00	(103.00)
Misc. Revenue	50.00	50.00		50.00	50.00	
Donations	47.50	38.50	9.00	47.50	38.50	9.00
<b>Total</b>	<b>1,876.70</b>	<b>331.50</b>	<b>1,545.20</b>	<b>1,876.70</b>	<b>331.50</b>	<b>1,545.20</b>
<b>NET INCOME</b>	<b>3,458.59</b>	<b>1,964.78</b>	<b>1,493.81</b>	<b>3,458.59</b>	<b>1,964.78</b>	<b>1,493.81</b>



# AGREEMENT



July 2, 2018

This is to confirm the agreement between the Operator "Royal Canadian Legion Branch #632 and The Ring of Fire: A Johnny Cash Experience band for a live performance under the following terms and conditions:

1. **Date, Time, Location & contact information:**

- The band and the Operator agrees to hold a live performance on the 17 day of November, 2018 at 8PM for a 2 hour performance including a 20 minutes intermission at the following location:

800 Taylor Creek Dr, Orléans, ON K1C 1T1 **Please enter the maximum capacity of your hall:** \_\_\_\_\_

- Name and number of the responsible: \_\_\_\_\_ tel: \_\_\_\_\_

2. **Promotional Materials:**

- The band is to provide all promotional materials.
- The Operator and The Band are to advertise on their website, social media pages and throughout their city/town.

3. **Tickets and Payment:**

- The Operator agrees to host the live performance of the Band at no charge for the usage of the venue.
- Numbered tickets will be supplied by the Band.
- Tickets are to be sold at \$20.00 ea. in advance, and \$25.00 ea. at the door.
- Tickets are to be sold online by the band, and at the Operator's location.
- The Band associate will be present the day of the performance to greet and sell tickets at the door. If the band associate is not available the day of the show, a legion member can take care of the people coming at the show and sell tickets at the door at the price of \$25 ea. The money and the tickets' stub can then be giving to the band member for them to finalize the reconciliation. If the band associate is not available the day of the performance, a 30 days notice will be giving in writing to the legion representative.
- At the door, the operator is entitled to set up a table with a member available to promote their membership information.
- The Operator receives 100% of all the drink and food sales.
- The Band receives 100% of the ticket sales.
- The Band associate is responsible to gather all monies and tickets sold; including non-sold tickets.



4. **Pertinent information:**

- A stage or a riser must be supplied by the Operator suitable for 4 band members.
- Light and Sound equipment is supplied by the band at no cost to the Operator.
- The Operator is to supply water to the band members during the performance and at the intermission.
- If the municipality by-law authorizes a 50/50 draw, the draw will be done at the intermission, and the money raised will be shared between the winner (50%), and The Royal Canadian Legion (50%).

5. **Sound Check:**

- The Band requires access to the venue from 2 PM the day of the performance unless otherwise stated by the Operator.

6. **Meet & Greet:**

- With the nature of recreating the image of our legendary Johnny Cash, the band members will not meet and greet guests prior to the performance. The Band will gladly meet and greet all guests at the end of their immediately following the show.

By signing this agreement, the Operator and the Band agrees to the terms and conditions listed above.

\_\_\_\_\_  
Mac Casselman

Royal Canadian Legion Branch #632

\_\_\_\_\_  
Date: