



The Royal Canadian Legion
Branch 632 (Orleans)
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EXECUTIVE MEETING

10th July 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Sherri McInnis, Marty Keates, Nicole Hebert, Robert Elrick.

This meeting was called by the President Joe McNulty. Regular July and August executive meetings were cancelled for the summer months due to the unavailability of all members on the executive.

This meeting was called for the senior executive to get together to cover off some administrative items needing to be addressed:

SENIOR OFFICERS SESSION – 10 JULY 2019

- 1. Funding Grant – Comrade Marty Keates**
The branch did not apply for the 2nd Grant as we had to be registered and we did not meet the deadline. Next year we will be ready and registered on time. We have currently raised approximately \$850.00 by fund raising events. We need to reach a target of \$1,365.00 to meet our part for the New Horizon's grant.
- 2. Gaming – Comrade Joe McNulty**
Comrade Joe Miedema is currently organizing events to provide rehab activities for veterans to be held at the Branch.
- 3. Alarm Services – Comrade Nicole Hebert/Comrade Len MacPherson**
Comrade Len MacPherson and Branch Manager Nicky are currently in the process of setting up a new Alarm system with a company called "BEEAlarmed". The reason this is being done is a cost savings activity - ADT was much more expensive.
- 4. Flood Insurance Company (PIB) – Comrade Ken Green/Comrade Nicole Hebert**
There was some confusion with the insurance company and the local contractor regarding the payment of the deductible etc. for the repair of the elevator. Ken and Nicky will be contacting PIB to get this cleared up.

5. **Information Management – Comrade Len MacPherson**
We are currently having a look at having a Branch Facebook page where we will be able to advertise upcoming events and maybe advertising to bring in some revenue for the branch. Comrade Nicky is going to check with the bank about getting a pay as you go credit card to use for this activity. We need to confirm the cost of the card etc. Comrade Joe McNulty will be meeting with Comrade Len MacPherson and Comrade Myriam Meagher to discuss further. Facebook page still under construction is Royal Canadian Legion – Orleans Branch 632.
6. **The Ride – Comrade Joe McNulty**
This is considered a community event that we would like to broadcast to the branch. Presently Comrade Sherri tried sending out a broadcast and it seems there is still a problem with GMAIL and group emails. This event will have to be posted in the Branch and on our web page for now.
7. **Eastern Ottawa Resource Centre – Comrade Joe McNulty**
We have decided that the only two individuals from the branch that should be communicating with the Resource Centre are Comrade Bob Elrick and Comrade Doc Hopper. This should reduce confusion in the communications between the Branch and the Resource Centre.
8. **Chain of Command – Comrade Joe McNulty**
Everyone please use the chain of command when sending in reports, making requests of any kind and passing on information. Everyone should already know that the vice that they report to needs to be kept in the loop on the portfolios that they are responsible for. Also please ensure that you keep the secretary in the loop “cc” as we need to keep a corporate record of all communications. If we don’t do this we don’t know who did what and when...
9. **Cenotaph – Comrade Joe McNulty**
The President will be meeting with Comrade Wyn Fournier (Poppy Chair) regarding funds to have the cenotaph updated (to add Afghanistan Veterans) and to also provide handicap access for events such as the Remembrance Day ceremonies.
10. **Parking Lot Repairs – Comrade Joe McNulty**
With the repainting of the parking lot, we are looking at adding more handicap parking spaces.

We are looking at between 5 and 6 thousand dollars for items 9 and 10.

11. **Hall Set-Up Costs - Comrade Nicole Hebert**
The Branch presently spends approximate \$400/month paying someone to set up the tables and chairs for the groups that use the hall for such things as darts, sand bag toss, etc. A discussion took place about the possibility of the groups setting up themselves and putting away the tables and chairs themselves as a cost saving measure. More to follow.
12. **Drink Specials – Comrade Joe McNulty**
We discussed having drink specials at the bar, but apparently Ontario Command has a rule that we cannot have discounted prices on any bar in the Legions. This will be researched further.

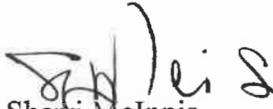
13. Christmas in July – Comrade Joe McNulty/Ken Green

With the upcoming event we need to make sure that Peter Loan is aware that he cannot take over tables on the members' side of the upstairs lounge. This can become a problem with members if not enforced.

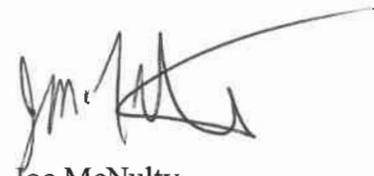
14. Upcoming Events – Comrade Bob Elrick

- a. Perley Vets Visit – 14 September 2019, Timings 2-4pm.
- b. Over 80 Party – 21 September 2019 – This event is by invitation only.

All upcoming events should be sent to Rebecca Rennich (Rebecca@lynnmediamarketing.com) so she can put them on the FB page.



Sherri McInnis
Secretary



Joe McNulty
President