



The Royal Canadian Legion  
Branch 632 (Orleans)  
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## JOINT LADIES' AUXILIARY

&

## EXECUTIVE MEETING

13<sup>th</sup> Nov 2018

**Present:** Comrades Raymond Plourde, Joe McNulty, Dianne Higgins, Claude St Louis, Rita Pitre, Sherri McInnis, Gordon Kerluke, Kim Levesque, Paul Larocque, Blaine Kiley, Wyn Fournier, Jeanine Mader, Andre Fournier, Wayne Edwards, Jean Beck, Valerie Cyr (LA President), Lucie Goderre, Frank Stacey, Robert Elrick, Len MacPherson, Myriam Meagher, Marty Keates, Cora Fay (LA), Karyn Spence (LA), Wendy Fortier (LA), Lise Mack (LA), Padre Bill Reggler and Padre Don Collar.

**Excused:** Comrades Doc Hopper, Marta Nuijten, Nicky Hebert, James Grant and Robert Patchett.

**Absent:** Comrades Mac Casselman, Andrew Proulx and Garth Mader.

### 1. OPENING CEREMONIES AS PER LEGION RITUAL

Comrade Raymond Plourde called the meeting to order at 7 PM.

### 2. ROLL CALL

Comrade Sherri McInnis called the roll. 22 of 32 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

### 3. DEVIATION

No Deviation.

### 4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the October meeting were sent out to the Executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

*Moved by Comrade Sherri McInnis and seconded by Comrade Wayne Edwards that the minutes from the October meeting be accepted.*

**CARRIED**

## 5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

No new business.

## 6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the Correspondence Binder and stored on the off-site thumb drive.

## 7. PRESIDENT’S REPORT – Comrade Raymond Plourde

I would like to recognize and thank Comrades Wyn Fournier and Joe McNulty in particular, and all others who were involved in the Remembrance Day activities.

## 8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

This is the October report.

Our Gross Profit for the Bar and Kitchen was \$23,171.

Other Operating Income totalled \$9,907 to give us a Total Operating Income of \$33,089.

Wages and Benefits were \$13,032.

Office and Administrative Expenses were \$1,783.

Building Maintenance was \$6,192.

Utilities were \$2,037.

Financial Expenses were \$1,652.

For a Total Operating Expenses of \$24,696.

We therefore have a Net Operating Income of \$8,383.

Other income was \$1,780 which brings our Net Income to \$10,162.

Our Year-to-date Net Income at the end of October is \$25,132 which is \$6,064 lower than last year.

### VARIANCES

We have a healthy Gross Profit this month as well as a good Operating Income. The Bar and Kitchen Revenue compensate for the lower Hall Rentals. Our Y-T-D operating income is higher by \$5,416.

Our Operating Expenses for the month are higher than last year due to higher wages and building maintenance costs. Our Y-T-D spending is higher by \$13,505.

Therefore, our Y-T-D Net Operating Income is lower by \$8,089.

In final analysis, our Y-T-D Net Income is \$6,064 lower than last year.

**Financial statements are attached at the end of the minutes.**

*Moved by Comrade Wyn Fournier and seconded by Comrade Jeanine Mader that the financial reports for October 2018 be accepted subject to audit.*

**CARRIED**

## 9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

### a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

### b. SERGEANT-at-ARMS – Comrade Andre Fournier

Tributes:

13 Oct 2018

Place: Legion Upper Hall

Name: **Comrade Lewis Hoffman**

Mil Affiliation: RCMP

Legion Affiliation: Br 632. Ordinary

Attendance: 20 legionnaires in Legion Dress

Officials: Comrade Ray Plourde, Br President

Comrade Bill Reggler, Br Chaplain

Comrade Andre Fournier, Sgt at Arms

Comrade Wyn Fournier, Music

2 Nov 2018

Place: Kelly's Funeral Home

Name: **Comrade William Motague**

Mil. Affiliation: Army

Legion Affiliation: Br 632. Ordinary

Attendance: 12 legionnaires in Legion Dress

Officials: Comrade Ray Plourde, Br President

Comrade Jim Grant, A/Sgt at Arms

Comrade Margo Tremblay, Music.

I led a colour party of eight flag bearers on the Remembrance Parade on 11 Nov 2018.

### c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

I am presently working on a review of the Branch Rules and hope to have it ready for the next General Meeting in January.

### d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett

This has been quite busy period.

There is one new case, financial distress. Working with Poppy Fund and RCNBF and coordinating with RCNBF working very well.

There are four requests for assistance in progress.

I received three requests for Remembrance Day Services at retirement homes.

We do not do these on 11 Nov because commitment to Branch Ceremony. I did one at Chartwell-Belcourt (9 Nov) and one at Amica-Bearbrook (10 Nov) with Bob Elrick (Veterans and Aging).

This Item is for further discussion.

**e. MEMORIAL WALK – Comrade Frank Stacey**

The stone for Comrade Cindy Muir has come in and two more require the date of death added to them.

**f. LADIES AUXILIARY – Comrade Valerie Cyr**

The L.A. has had a very busy autumn so far, having volunteered for the visit from the Perley-Rideau Veterans, by providing sweets and serving the light refreshments from the Branch.

This was followed by our World War I event commemorating the Centenary of the Armistice. It was a very successful endeavor, however, the numbers in attendance were disappointing. We wish to thank Comrade Bob Clarke for the wonderful exhibit he created for our event from his own memorabilia of military artifacts.

Our next fund raising event is on 25<sup>th</sup> November 2018 10 AM – 3 PM, with a late Fall Market Place in the lower hall. Nearly 30 vendors will be offering a great variety of interesting products. Please mark the date and plan to attend. A wonderful change for early Christmas gift shopping.

On 15<sup>th</sup> of December, Peter Loan will be serving a special breakfast from 8:30 – 11:00 AM and the L.A. will hold our annual Christmas Bake Sale. The Sun Shine Singers will perform Christmas carols at that time. Come and enjoy a great breakfast and get in the spirit with holiday music and load up on delicious baked goods - all for a good cause.

As always, the Ladies thank everyone for the support we receive from Branch members. When we do well ... the Branch profits greatly. In February, 2019 we will be celebrating our 35<sup>th</sup> Anniversary as an L.A.. We are proud and privileged for all these years of serving our beloved Branch.

Yours in Comradeship;  
Valerie Cyr, President L.A. Branch 632

*Moved by Comrade Wyn Fournier and seconded by Comrade Karyn Spence that the reports of the committees under the President be accepted as presented.*

**CARRIED**

**10. REPORTS UNDER THE PAST PRESIDENT – Comrade Gordon Kerluke**

**a. HONOURS AND AWARDS – Comrade Gordon Kerluke**

Input from members on the selection and recommendation of members for Legion awards in recognition of their Meritorious or Outstanding Service is welcome. It has been suggested by a few members that this opportunity should be given to all the members.

**b. FUTURE PLANNING AND ELECTIONS – Comrade Gordon Kerluke**

Additional hard copies of the Branch Hospitality Program developed by the Membership Committee of the RCL Dominion Command are available. I have the copies with me tonight. It was the conclusion of the Committee that by adopting some or all of the suggestions in the report that a more welcoming and hospitable environment would be created for all who enter our Legion doors.

Moved by Comrade Blaine Kiley and seconded by Comrade Wayne Edwards that the reports under the Past President be accepted as presented.

## **CARRIED**

### **11. CHAIRPERSON REPORTS UNDER THE 1<sup>ST</sup> VICE-PRESIDENT – Comrade Joe McNulty**

#### **a. MEMBERSHIP – Comrade Kim Levesque**

##### **Applications for Membership (3):**

George Kolisnek (Ordinary)

Paul Milonas (Ordinary)

Brian Miscampbell (Associate)

##### **Requests for Transfer (2):**

Roy Brown (Ordinary)

Roger MacIsaac (Ordinary)

The Early Bird will end on 30<sup>th</sup> November 2018.

#### **b. VOLUNTEER COORDINATOR – Comrade Len MacPherson**

Comrade MacPherson has requested that everyone send him the names of volunteers who have assisted with Branch activities since the start of the FY. As with previous years, the names of individuals from groups, i.e. Cadets, which the branch provides financial contributions are not normally included.

If you are looking for a volunteer for any of your branch events contact Comrade Len MacPherson as he will be compiling a list of members willing to contribute. There is a form available to use when you contact Comrade Len MacPherson.

#### **c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates**

No report.

#### **d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier**

Thank you to all who volunteered to assist in some fashion with the organization of the ceremony. Of note, a special thank you to Neil Wolfe and Maria McNulty who jumped on board less than one week before our event to help with the wreaths when an issue popped up.

All volunteers for the event, as well as some outside agencies who assist, have been asked to provide input about what went well and what needs to be improved for next year. That information will be presented at the next meeting.

Thank you letters will be written for the outside agencies (Ottawa Police, OC Transpo, Choir, Reserves and Cadets) who provide an integral part of the event. All branch volunteer names will be given to the Volunteer Coordinator for inclusion on the scroll that is hung in the stairwell.

**e. INVENTORY – Comrade Paul Larocque**

No report.

**f. CADET LIAISON – Comrade Don Johns**

No report.

**g. LA LIASON – Comrade Andrew Proulx**

No report.

**h. HOUSING – Comrade Garth Mader**

The cleaner has resigned so we are currently working on a replacement.

The tarp has been removed on the upper deck.

Comrade Herman Gordon and Comrade Claude St Louis have repaired the broken urinal.

*Moved by Comrade Joe McNulty and seconded by Comrade Jeanine Mader that the reports under the 1<sup>ST</sup> Vice President be accepted as presented.*

**CARRIED**

**12. CHAIRPERSON REPORTS UNDER THE 2<sup>ND</sup> VICE-PRESIDENT – Comrade Dianne Higgins**

**a. HOSPITAL VISITING – Comrade Dianne Higgins**

No report.

**b. KITCHEN OPERATIONS – Comrade Dianne Higgins**

Peter and his staff continue their efforts to maintain a good relationship with the Legion. On Saturday his team received a standing ovation for their delicious meals and great service.

**c. POPPY CHAIR – Comrade Wyn Fournier**

Much appreciation to all captains, canvassers and cadets who worked so hard over the campaign.

Campaign interim total is: **\$100,003.00** with some money still to come in. This will be reflected in the thermometer upstairs after the final deposit is made. The thermometer will be left in place until the end of November.

We have had some poppy boxes stolen from different gas stations on Innes between Blair and the 417. Police reports have been submitted. In each case, video cameras captured footage that will help police in their investigation.

The return of campaign supplies is in progress and the intent is to count what we have left and place an order now for next year's supplies to take advantage of this year's prices. Of note, out of the 10,000

new item poppy centres purchased this year for 0.45 each, there are approximately 1000 left. They were sold for \$2 each, giving us a significant profit margin.

Volunteer spots at the stores were a bit of a challenge to fill this year, but we managed to be successful with most spots. The goal for next year is to have no empty spots at any tables.

After further research, the wreath ribbon-making machine was purchased in mid-Oct for a total of \$525.43. We will be keeping track of how many ribbons we make, which will allow us to report when the cost of the machine has been recouped from ribbon profits. This year we were contacted on the afternoon of 8 Nov by an organization who were told by the Legion in their area that a wreath and ribbon couldn't be supplied as it was too close to Remembrance Day. Due to having this machine, we were able to fill their request, thus making a sale that would not have been made in previous years. Ribbons cost approximately 0.30 to make, and are sold for \$25.00. This year we made 6 ribbons for a profit of \$147.30. Adding on the profit of \$15 for the extra wreath sold, the ribbon machine made us \$162.30. There is also the possibility of using the machine for other than Remembrance Day wreaths.

All captains have been asked to provide an after-action report to me detailing what went well and what could be improved for next year. This will be presented at the next meeting. Additionally, all captains will be asked to provide a list of names of their store volunteers for inclusion in the scroll that hangs in the stairwell.

**d. POPPY TRUST FUND – Comrade Lucie Goderre**

All monies collected so far from the Poppy Campaign have been deposited in the bank.

**e. LEGION SENIORS – Comrade Robert (Bob) Elrick**

Preparations for the Over-80 Christmas Party are in full swing. There are early indications of a strong attendance. The party is Saturday 24<sup>th</sup> Nov from 2 TO 4 PM. Volunteers are asked to arrive around 1:00 PM.

Comrade Robert Elrick and Comrade Frank Stacey attended presentations on Senior Geriatric Care and they are looking into how best to pass on some of the information they collected to our seniors.

**f. VETERANS AND AGING – Comrade Robert (Bob) Elrick**

Preparations for a visit to Veterans and Survivors in all Orleans retirement residences for the middle of December are continuing.

**g. BANNER – Comrade Marta Nuijten and Marty Keates**

***Comrade Marta Nuijten (Presented by Comrade Dianne Higgins)***

Our next Banner will be published shortly and will include pictures of our Remembrance Day Service. Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner. We also need volunteers to solicit new advertising for the Banner.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

***Comrade Marty Keates***

This is a reminder that articles for the December Banner should be submitted this week, including Entertainment for January, February and March plus any special events such as Valentine's Party and St. Patrick's Day Party, as well as reports from Committees and the Senior Executive.

I will be away for Dec, Jan, Feb and March and will need someone to take photos at all special events for me - with names! Photos should be taken at Retirement Residences during the Christmas visits, the New Year's Levee, and any other events conducted by the Branch and the LA, such as bake sales, parties, sporting events, etc. Please contact me if you can take photos at any of the upcoming events. The Banner will continue to be published before December 15th and March 15th.

I can be contacted by email at keatesm@rogers.com during my absence.

**g. NEVADA – Comrade James Grant (Presented by Comrade Dianne Higgins)**

01 Nov 2018

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada License Number M776661

Final report on the Ref Nevada BOTs.

Bank Balance as of 30 Sep 2018	\$ 431.57	
Bank Charges for Oct 2018	\$ 6.50	
Bank Deposit 15 Oct 2018	\$ 1,437.20	
Bank Balance on 31 Oct 2018	\$ 1,121.15	<b>\$1,121.15</b>
Balance in Nevada Trust Fund as of 31 Oct 2018	\$ 00.00	
Sales:	\$ 2.00	
Redeemed:	\$ 1.00	
Profit:	\$ 1.00	

**Outstanding Cheques:**

Cheque Nbr 000292 - City of Ottawa – New License fee	\$ 167.40	
Cheque Nbr 000295 – Orleans Cumberland Res Centre	\$ 700.00	
Total:	<b><u>\$ 868.40</u></b>	<b><u>\$868.40</u></b>
<b><u>Total Funds on Hand as of 31 Oct 2018</u></b>		<b><u>\$ 252.75</u></b>

A final report closing out this License will be sent to the City.

New Lic Nbr M757972 has been issued by the city and six deals have been received.

*Moved by Comrade Dianne Higgins and seconded by Comrade Frank Stacey that the reports under the 2nd Vice-President be accepted as presented.*

**CARRIED**



### **13. CHAIRPERSONS REPORTS UNDER THE 3<sup>rd</sup> VICE-PRESIDENT – Comrade Claude St Louis**

#### **a. PUBLIC RELATIONS – Comrade Myriam Meagher**

Remembrance Day was advertised with flyers distributed at Movati, the Food bank, Place d Orléans, Lowes, Landmark cinema and Rogers. Emails were sent inviting CTV, Carleton University Radio to cover and promote the event. An advertisement was placed in the Orleans Citizen online. Our Facebook page advertised the Poppy Campaign and the Remembrance Day ceremony. Pictures have also been posted as well.

#### **b. BAR OFFICER – Comrade Wayne Edwards and Claude St Louis**

There will be a stock check conducted at the end of November.

#### **c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman**

On the night of *The Johnny Cash Show* Nov 17<sup>th</sup> 2018. Peter Loan will be preparing a dinner from 5:30pm to 6:30pm upstairs for anyone that is interested. Then they will go down stairs for the show. Cocktails will be at 7pm and show time at 8pm. If you wish to dress in black that would be great.

November 16 - Classics

November 17 – The Johnny Cash Show (*SOLD OUT*)

November 23 – Nostalgia

November 30 – Johnny Vegas

December 7 – Lauren Hall

December 14 – Good Time Band

December 21 – Nostalgia

December 28 – NO ENTERTAINMENT

December 31 – NEW YEARS PARTY – Classics

#### **d. SPORTS – Comrade Steve Sauve**

No report.

#### **e. YOUTH EDUCATION – Comrade Jeanine Mader**

Judging for the Youth literature and art contest will be held on 24<sup>th</sup> November 2018 and the Awards will be held on the 24<sup>th</sup> January 2019 at 1:00 pm in the lower lounge. Judging is done by volunteers. They look at all the drawings, check for Canadian content then pick the top three in each categories.

At the awards ceremony, we give each winner a certificate and a monetary amount. \$50.00 for First, \$40.00 for Second and \$30.00 for Third. We also provide them with snacks. It is all over by 2:30 pm.

**f. BURSARY – Comrade Jean Beck**

Advertising for the Bursary Program will begin in January. The deadline to receive applications is the last Friday in March.

*Moved by Comrade Claude St Louis and seconded by Comrade Jeanine Mader that the reports under the 3<sup>rd</sup> Vice President be accepted as presented.*

**CARRIED**

**14. GENERAL AND NEW BUSINESS**

- a. Award “McIntyre Award Class B 2017-2018” for their work on the Banner from District G was presented to Comrade Marty Keates by Zone Commander Frank Stacey and Branch President Ray Plourde as well as Comrade Marta Nuijten by the Zone Commander at an earlier date. Also presented to both Comrades was the Thomas Ringrose Award for the Banner.
- b. All legions in Ontario have been granted a tax free status.
- c. Comrade Blaine Kiley offered his thanks to Padre Reggler who made himself readily available for assistance and provided an excellent service.
- d. We have an anonymous donor to pay for the installation of a banner to advertise hall rentals on the outside of the building.
- e. Comrade Joe McNulty announced the fireplace will be repaired pro-bono.
- f. Padre Reggler proposed that we go down to one Branch Padre and they can pull in another padre to help out as required. This will be discussed further by Senior Executive.
- g. The Branch Web page is going to be looked at to see if there can be some improvements to the way it is now designed. More to come on this. Comrade Myriam Meagher has volunteered to pursue the issue.

**15. ADJOURNMENT:**


*Moved by Comrade Wayne Edwards and seconded by Comrade Blaine Kiley that the meeting be adjourned.*

**CARRIED**

**16. CLOSING CEREMONY**

The meeting was adjourned with the closing ceremony at 8 PM.

  
Sherri McInnis  
Secretary

  
Raymond Plourde  
President

**Voting Elected Members:**

1	President/Kitchen Operations – <b>Raymond Plourde</b>	P
2	1st Vice– <b>Joe McNulty</b>	P
3	2nd Vice/Hospital Visiting – <b>Dianne Higgins</b>	P
4	3rd Vice /Bar Officer– <b>Claude St Louis</b>	P
5	Treasurer – <b>Rita Pitre</b>	P
6	Secretary – <b>Sherri McInnis</b>	P
7	Past President/ Future Planning and Elections/Honours and Awards – <b>Gordon Kerluke</b>	P
8	Membership - <b>Kim Levesque</b>	P
9	Nevada - <b>Jim Grant</b>	EX
10	Inventory - <b>Paul Larocque</b>	P
11	Entertainment/Special Events – <b>Mac Casselman</b>	A
12	Service Officer – <b>Robert Patchett</b>	EX
13	Constitution and By-Law – <b>Blaine Kiley</b>	P
14	Remembrance Activities/Poppy Chair – <b>Wyn Fournier</b>	P
15	Youth Education – <b>Jeanine Mader</b>	P
16	Sports – <b>Steve Sauve</b>	A

**Members Appointed by the President**

1	Branch Manager – <b>Nicole Hebert</b>	EX
2	Sgt-at-arms – <b>Andre Fournier</b>	P
3	Bar Officer – <b>Wayne Edwards</b>	P
4	Bursaries - <b>Jean Beck</b>	P
5	Banner – <b>Marta Nuijten</b>	EX
6	Ladies Auxiliary – <b>Valerie Cyr</b>	P
7	LA Liaison - <b>Andrew Proulx</b>	A
8	Poppy Trust – <b>Lucie Goderre</b>	P
9	Service Officer – <b>Doc Hopper</b>	EX
10	Memorial Walk - <b>Frank Stacey</b>	P
11	Cadet Liaison – <b>Don Johns</b>	A
12	Veterans and Aging /Legion Seniors - <b>Robert (Bob) Elrick</b>	P
13	Volunteer Coordinator - <b>Len MacPherson</b>	P
14	Public Relations – <b>Myriam Meagher</b>	P
15	Housing – <b>Garth Mader</b>	A
16	Leadership Development/Banner – <b>Marty Keates</b>	P

## ROYAL CANADIAN LEGION ORLEANS

### Comparative Income Statement

	Oct 2018	Oct 2017	Variance	YTD Oct 2018	YTD Oct 2017	Variance
<b>OPERATING INCOME</b>						
<b>BAR &amp; KITCHEN REVENUE</b>						
Beer/Liq Sales	30,368.15	20,485.07	9,883.08	108,162.22	99,244.13	8,918.09
Snack Sales	2,167.50	1,614.27	553.23	7,584.00	6,752.52	831.48
Corkage					136.00	
Kitchen Income	642.47	200.00	442.47	2,245.47	3,171.71	(926.24)
Coffee	42.50	59.25	(16.75)	105.40	234.10	(128.70)
Other Income				240.71		240.71
<b>Total</b>	<b>33,220.62</b>	<b>22,358.59</b>	<b>10,862.03</b>	<b>118,337.80</b>	<b>109,538.46</b>	<b>8,935.34</b>
<b>COST OF SALE</b>						
Beer/Liq Purchases	9,405.25	9,550.76	(145.51)	36,869.34	41,595.26	(4,725.92)
Snack Purchases	499.63	335.41	164.22	1,347.44	1,343.45	3.99
Inventory Use	(59.82)	(1,499.73)	1,439.91	(59.82)	(4,230.56)	4,170.74
Bar & Kitchen Supplies	204.33	191.32	13.01	1,277.29	700.03	577.26
Kitchen/Bar Equipment Maintenance		105.75	(105.75)	374.25	2,546.65	(2,172.40)
<b>Total</b>	<b>10,049.39</b>	<b>8,683.51</b>	<b>1,365.88</b>	<b>39,808.50</b>	<b>41,954.83</b>	<b>(2,146.33)</b>
<b>GROSS PROFIT</b>	<b>23,171.23</b>	<b>13,675.08</b>	<b>9,496.15</b>	<b>78,529.30</b>	<b>67,583.63</b>	<b>11,081.67</b>
<b>OTHER OPERATING INCOME</b>						
Membership Dues	3,483.13	3,725.39	(242.26)	8,017.65	8,931.15	(913.50)
Hall Rentals	2,932.23	3,278.98	(346.75)	12,006.46	15,547.34	(3,540.88)
Hall Rental Refund				100.00		100.00
Hall Rentals - Bartender Recovery	564.00	307.50	256.50	2,907.00	3,515.00	(608.00)
Hall Setup	400.00	475.00	(75.00)	1,800.00	2,147.75	(347.75)
Branch Pool Table	23.00	146.00	(123.00)	80.00	525.00	(445.00)
Branch Snooker Table	204.00	54.00	150.00	598.00	401.00	197.00
Facilities Usage Fee Income	2,301.00	2,074.00	227.00	6,139.00	6,246.30	(107.30)
<b>Total</b>	<b>9,907.36</b>	<b>10,060.87</b>	<b>(153.51)</b>	<b>31,648.11</b>	<b>37,313.54</b>	<b>(5,665.43)</b>
<b>TOTAL OPERATING INCOME</b>	<b>33,078.59</b>	<b>23,735.95</b>	<b>9,342.64</b>	<b>110,177.41</b>	<b>104,897.17</b>	<b>5,416.24</b>
<b>OPERATING EXPENSES</b>						
<b>WAGES &amp; EMPLOYEE BENEFITS</b>						
Wages	12,172.88	9,396.55	2,776.33	44,305.37	39,416.71	4,888.66
EI Expense	294.90	208.29	86.61	1,031.14	881.89	149.25
CPP Expense	469.09	318.29	150.80	1,633.43	1,353.20	280.23
WSIB Expense	95.18	72.10	23.08	332.78	305.30	27.48
<b>Total</b>	<b>13,032.05</b>	<b>9,995.23</b>	<b>3,036.82</b>	<b>47,302.72</b>	<b>41,957.10</b>	<b>5,345.62</b>

**OFFICE & ADMIN EXPENSES**

Office Expenses	419.76	145.50	274.26	2,064.16	1,677.54	386.62
Printing	208.00		208.00	449.00	316.00	133.00
Postage		90.40	(90.40)	26.08	102.35	(76.27)
Licences				262.50		262.50
Courier Services				8.00		8.00
Furniture & Equipment	5.99		5.99	5.99		5.99
Equipment Lease					396.39	(396.39)
Professional Fees ***	349.00		349.00	2,842.22	350.00	2,492.22
Entertainment Expenses	800.00	1,050.00	(250.00)	4,350.00	2,801.50	1,548.50
<b>Total</b>	<b>1,782.75</b>	<b>1,285.90</b>	<b>496.85</b>	<b>10,007.95</b>	<b>5,643.78</b>	<b>4,364.17</b>

**BUILDING MAINTENANCE**

Building Maintenance & Repairs	2,852.20	462.92	2,389.28	7,797.95	2,270.38	5,527.57
Cleaning Supplies		623.75	(623.75)	872.62	1,625.41	(752.79)
Waste Removal	222.98	213.24	9.74	1,220.39	1,172.82	47.57
Ground Maintenance	1,760.00	1,100.00	660.00	5,960.00	5,385.00	575.00
Security Services				714.57	597.50	117.07
Building Cleaning	530.00	80.00	450.00	3,632.47	80.00	3,552.47
Insurance	826.86	901.18	(74.32)	3,949.53	4,105.06	(155.53)
Furniture & Equipment Maintenance						
<b>Total</b>	<b>6,192.04</b>	<b>3,381.09</b>	<b>2,810.95</b>	<b>24,147.53</b>	<b>15,236.17</b>	<b>8,911.36</b>

**UTILITIES**

Hydro	1,220.81	1,846.40	(625.59)	6,801.08	10,873.35	(4,072.27)
Gas & Heat	437.74	582.48	(144.74)	1,400.24	2,437.98	(1,037.74)
Telephone	299.74	379.19	(79.45)	1,680.72	2,124.64	(443.92)
Water		309.57	(309.57)	1,535.77	1,601.09	(65.32)
Television Network	78.98	78.98		408.89	394.90	13.99
<b>Total</b>	<b>2,037.27</b>	<b>3,196.62</b>	<b>(1,159.35)</b>	<b>11,826.70</b>	<b>17,431.96</b>	<b>(5,605.26)</b>

**FINANCIAL EXPENSES / (INCOME)**

Bank Charges	590.43	402.60	187.83	1,670.26	1,709.64	(39.38)
Loan Interest	1,176.93	1,194.14	(17.21)	6,024.31	5,900.87	123.44
ATM Revenue	(115.50)	(117.00)	1.50	(486.00)	(891.50)	405.50
<b>Total</b>	<b>1,651.86</b>	<b>1,479.74</b>	<b>172.12</b>	<b>7,208.57</b>	<b>6,719.01</b>	<b>489.56</b>

**TOTAL OPERATING EXPENSES**

<b>24,695.97</b>	<b>19,338.58</b>	<b>5,357.39</b>	<b>100,493.47</b>	<b>86,988.02</b>	<b>13,505.45</b>
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**NET OPERATING INCOME**

<b>8,382.62</b>	<b>4,397.37</b>	<b>3,985.25</b>	<b>9,683.94</b>	<b>17,909.15</b>	<b>(8,089.21)</b>
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**OTHER INCOME/(EXPENSES)****SPECIAL EVENTS**

June Annual Golf Tournament				9,605.42	9,056.55	548.87
Canada Day				205.00	(0.20)	205.20
Veterans' Dinner	856.00	1,350.00	(494.00)	856.00	1,350.00	(494.00)
TV Draw						
Draws -\$5.00				1,555.20		1,555.20
New Year's Eve						
Banner Advertising				288.00		288.00
Banner Revenue		10.00	(10.00)	15.00	10.00	5.00
Net Sale Legion Articles	301.87		301.87	313.87	43.85	270.02
Saturday Breakfast Revenue	140.00	272.00	(132.00)	140.00	272.00	(132.00)
Conventions Revenue		2,834.00	(2,834.00)		2,834.00	(2,834.00)
Convention Expenses (Building)		(1,352.00)	1,352.00		(1,469.56)	1,469.56
Conventions Expenses (Other)						
Misc. Revenue**	4.00	77.00	(73.00)	451.08	557.56	(106.48)
Donations	500.00	600.00	(100.00)	2,040.00	768.50	1,271.50
Honours & Awards	(22.00)		(22.00)	(22.00)		(22.00)
<b>Total</b>	<b>1,779.87</b>	<b>3,791.00</b>	<b>(2,011.13)</b>	<b>15,447.57</b>	<b>13,422.70</b>	<b>2,024.87</b>

**NET INCOME**

<b>10,162.49</b>	<b>8,188.37</b>	<b>1,974.12</b>	<b>25,131.51</b>	<b>31,331.85</b>	<b>(6,064.34)</b>
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ROYAL CANADIAN LEGION ORLEANS		Balance Sheet As at 31/10/2018	
<b>ASSET</b>			
	<b>CURRENT ASSETS</b>		
	Cash on Hand	\$ 1,800.50	
	Petty Cash	\$ 999.96	
	Bar Change - Back Room Boxes	\$ 2,849.00	
	Bartender Float	\$ 1,682.00	
	Cash Total		\$ 7,331.46
	Cash Total Scotia Bank General	\$ 32,422.95	
	Scotia Bank Allocated	\$ 13,166.73	
	Scotia Bank Savings	\$ 16,469.92	
	Bank Total		\$ 62,059.60
	GST/HST Paid and Recoverable		\$ 4,273.85
			\$ 14,264.85
			\$ 251.09
			\$ 77.20
	<b>TOTAL CURRENT ASSETS</b>		<b>\$ 88,258.05</b>
	<b>FIXED ASSETS</b>		
	Land		\$ 75,075.00
	Building	\$ 1,743,681.37	
	Acc Depreciation on Building	-1, 185,980.09	
	Net Building		\$ 557,701.28
	Adjacent Lot		\$ 107,001.50
	Bar & Kitchen Equipment	\$ 14,258.60	
	Acc Dep Bar & Kitchen Equi	-\$ 6,683.37	
	Net Bar & Kitchen Equipmen		\$ 7,575.23
	Furniture & Fixtures	\$ 9,969.84	
	Acc Dep - Furn. & Fixtures	-\$ 5,182.81	
	Net Furniture & Fixtures		\$ 4,787.03
	Computer Equipment	\$ 1,450.00	
	Acc.Dep-Computer Equipment	-\$ 1,387.50	
	Net Computer Equipment		\$ 62.50
	<b>TOTAL FIXED ASSETS</b>		<b>\$ 752,202.54</b>
	<b>TOTAL ASSET</b>		<b>\$ 840,460.59</b>
<b>LIABILITY</b>			
	<b>CURRENT LIABILITIES</b>		
	Visa Scotia Bank		\$ 2,896.10
	Presidents Draw		\$ 100.00
	Memorial Walk		\$ 388.13
	Payable To Nevada Fund		\$ 125.50

	Pot of Gold Payable		\$ 266.05
	Bridge Payable		\$ 110.00
	Cribbage Payable		\$ 2,165.00
	Mix Darts Payable		\$ 3,194.00
	Super Gold Payable		\$ 273.50
	RCAF Dinner		\$ 3,093.65
	GST/HST Payable		\$ 8,022.55
	Command -Capital Tax Payable		\$ 5,550.52
	Unearned Hall Rentals		\$ 3,620.91
	Vacation Payable • Payroll		\$ 6,572.63
	Vacation Payable - adjusted		-\$ 3,650.01
	El Payable	\$ 505.56	
	CPP Payable	\$ 938.18	
	Income Tax Payable	\$ 920.49	
	Receiver General Payable		\$ 2,364.23
	WSIB Payable		\$ 85.95
	Accrued Expenses		\$ 574.77
	<b>TOTAL CURRENT LIABILITIES</b>		\$ 35,753.48
	<b>LONG TERM LIABILITIES</b>		
	Loan Payable		\$ 229,361.40
	<b>TOTAL LONG TERM LIABILITIES</b>		\$ 229,361.40
	<b>Deferred Contributions</b>		
	Deferred contribution capital asset		\$ 68,485.39
	<b>Total Deferred Contributions</b>		\$ 68,485.39
	<b>EQUITY</b>		
	<b>EARNINGS</b>		
	Retained Earnings		\$ 481,728.68
	Current Earnings		\$ 25,131.51
	<b>TOTAL EARNINGS</b>		\$ 506,860.19
	<b>TOTAL EQUITY</b>		\$ 506,860.19
	<b>LIABILITIES AND EQUITY</b>		\$ 840,460.46