



The Royal Canadian Legion
Branch 632 Orleans)
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EXECUTIVE MEETING
September 9, 2014

PRESENT: Comrades Ken Green, Ray Plourde, Myles Gallant, Marta Nuijten, Jim Ferguson, Susan Ierfino, Bob Butt, Jacques Levesque, Jim Grant, Vern Veinot, David Ballman, Frank Stacey, Bob MacDonald, Bud Dion, Betty Ringrose

ABSENT: Comrades Paul Larocque, Jean Beck, Barb Johns, Tom Peel

EXCUSED: Comrades Marty Keates, Steve Sauve, Jeannine Mader, Manon Pilote, Garth Mader

1. **OPENING CEREMONIES AS PER LEGION RITUAL:**

The President, Comrade Ken Green, opened the meeting at 7:06 pm with the Opening Ritual and the remembrance of our fallen Comrades.

2. **ROLL CALL:**

The Secretary called the roll: 14 of 19 Branch Officers and elected Standing Committee Members were present. This constituted a quorum.

DEVIATION

This evenings meeting was a joint Executive Meeting with the Branch 632 Ladies Auxiliary.

Report to Joint Branch/LA Executive Meeting September 9, 2014

Introduction of the LA Executive for 2014/15

President – Wendy Fortier

1st Vice President – Valerie Cyr

2nd Vice President – Jeanine Mader

Recording Secretary – Ann Hogan

Corresponding Secretary – Audrey Langelier

Treasurer – Lucie Goderre

Sgt at Arms – Therese Landry, Social Pat Cote, Membership Barb Shier, Phone Calls Karin Greyeyes.

After our break over the summer we are back in full swing:

* our Provincial Convention is being held in London on September, Bev Robichaud and Lucie Goderre will be attending. We are told that the new ByLaws will be available for purchase there.

* Several of us will be helping with the Perley visit here on October 11.

* Our big event and our important financial effort is our Harvest Tea which will be held on October 19 from 1 to 3 pm. We will have our craft table, bake table, used books and videos, children's toys, raffle and of course tea and sweets. The cadets will be helping us and Betty and Verne will pour tea for us once again. We hope to see many of you there – we always appreciate your support.

* and of course we are ready and very willing to work to make the Remembrance Day Service and afternoon a success. Please let us know if there is a planning committee set up as we have a lot of experience and are happy to share our thoughts and ideas.

* We are sending our annual to the President of the Branch requesting permission for our donations to local charities – the Gloucester and the Cumberland Food Banks, Madonna Long Term Care Facility, Miriam Center and this year also Compassionate Companions, Service dogs for Vets with PTSD. We look forward to your response. As always the bulk of our funds raised will be donated to the Branch.

* Club 50 will start again this Friday.

3. MINUTES OF THE PREVIOUS EXECUTIVE MEETING:

The minutes of the previous meeting held on August 12, 2014 were sent out electronically and perused by the members of the committee. Neither corrections nor amendments to the minutes were submitted.

Moved by Comrade Marta Nuijten and seconded by Comrade Jacques Levesque that the minutes be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETINGS:

Workplace Safety is a mandatory online training course to be taken by all employers and employees of Royal Canadian Legions and all employees will be made aware that they MUST complete this training. Clarification is need as to who represents the employer and therefore must take the training at the branch level.

It was brought up that Councillor Bob Monette had approach the Legion regarding his campaign party and as this event is on a Monday night Comrade Frank Stacey will let the Monday Bridge club know that the upstairs lounge will not be available that night (Election night in Ottawa)

There has been a couple that have stepped forward to take on the coordination of the Saturday Morning breakfast and another couple may be interested in sharing the responsibilities. Therefore the Saturday breakfasts will return after Thanksgiving.

CORRESPONDENCE: (Marta Nuijten)

There have been seventeen emails from Comrades Kathy Johnston and Blaine Kiley, as well as notifications announcing various events held at and sponsored by other local Branches. All items have been copied and placed in the correspondence binder and stored on the off-site thumb drive.

Of particular interest is an invitation for a total of 25 Legion Members to attend the presentation of the First Poppy to His Excellency Governor General David Johnson on October 21st at 1500 hours.

We have also received a letter to notify us of the receipt of our grant proposal by the New Horizons Program – we anticipate hearing from them early in the new year.

5. GUEST SPEAKER:

No guest speaker tonight.

6. PRESIDENT'S REPORT: (Comrade Ken Green)

On Wednesday Sept. 10/14 I will be taking Ed Timson and Gisele Devost to a ceremony to present them with their WWII survivor pins and citations

September 12, 13 & 14/14 - I will be joined in Smiths Falls for the Service Officers/Poppy Chairs workshop by Comrades Frank Stacey, Doc Hopper and Susan Ierfino.

September 21/14 – I will be attending the Zone Convention

October 17, 18 & 19 – The Kingston Zone Convention

October 21/14 – Presentation of the first Poppy to His Excellency Governor General David Johnson – please notify myself as soon as possible if you wish to attend.

Moved by Comrade Ken Green and seconded by Comrade Susan Ierfino that the President's Report be accepted as presented.

CARRIED

7. TREASURER/FINANCIAL OFFICER REPORTS:

Breakout Tickets report: (Comrade Jim Grant)

This report on the Nevada Fund will cover the month of Aug 2014. No deposits were made since my last report. Therefore the bank balance which includes a \$6.00 service charge now stands at:

Bank Balance	\$2747.50
Sales for Aug were	\$2327.00
Payout was	\$1651.00
Profit was	\$ 676.00
Funds in the General Account as of 31 Aug 2014 is:	\$1989.50
One outstanding cheque(CHEO) for a total of	-\$ 500.00
Total Funds left to be disbursed:	\$4237.09

The Manager advised me on 4 Sep that he has gone back two years and found no irregularities in his system regarding the recording of the Nevada fund. He is presently working with the President to establish a more workable system for the Nevada Chair to utilize for reporting to the Branch.

Reports to the City which are done every month are accurate and IAW Policy and Procedures.

Financial Statements: (Comrade Myles Gallant)

Please see statements attached

Moved by Comrade Myles Gallant and seconded by Comrade Jacques Levesque that the financial statements be accepted as presented subject to audit.

CARRIED

8. CHAIRPERSON REPORTS UNDER THE PRESIDENT:

a. Memorial Walk. (Comrade Frank Stacey)

The new stones are in. Dates of death have been inscribed

There was a question as to if we are making any money on this venture – the response was at present we have neither made nor lost money on this endeavour.

b. Service Officer. (Comrades Frank Stacey and Doc Hopper)

We had five new veterans/spouses cases from the visit of the Provincial Service Officer visit 14 Jul 14. These are being followed up by Ontario Command Service Bureau.

We have one ongoing case from the Dominion Command "Leave the Streets Behind" Program. Although this is being handled by the national program, the individual remains in contact.

Since my last mail, we have acquired one additional "client", an appeal of a VAC decision. I have visited the individual and am following up.

Comrade Frank also has dealt with two new claims since returning from vacation.

c. **Sergeant-at-Arms.** (Comrade David Ballman)

Nothing to report at this time.

d. **Ladies Auxiliary:** (Comrade Wendy Fortier)

Nothing new to report at this time

e. Branch Manager (Tom Peel)

Comrade Ken stated that he was working with Tom on a couple of fronts at this time, particularly hall rentals and contracts.

f. **Housing** (Comrade Garth Mader)

The parts for the chairs came in. They will be installed in due time. This will take some time as the chairs have to be taken out, part put in, then chairs put back.

Aug 29th helped the Military Family Resource Center with their movie night. It went well. Made sure they had tables and chairs.

g. **Poppy Chair** (Comrade Susan Ierfino)

1. I still require a store coordinator for the Place D'Orleans location and the YIG store on Jeanne D'Arc Blvd. I was in contact with Gayle Lattimore at Place D'Orleans and she says that we need to man the booth from 9:30 – 8 pm daily. This creates somewhat of a difficulty because of the amount of hours. If anyone knows of someone who would be available to take on these locations please let me know.

2. I require volunteers for the opening of the campaign at the local bus park and rides – two at Place and the other at Trim Road. In the past the president and a few others did this. If anyone knows anyone that would be available to do this please let me know.

3. Supplies have been ordered and most of the order has been received.

4. In coordination with Bud I will be sending an invitation to the local politicians to attend the opening of the campaign, which I believe will be held at Walmart again as in previous years. Not sure if the President would like to be involved in this part of the campaign.

5. Ads are being prepared for pre and post campaign in the local paper.

6. Poppy training is going on this weekend for Service Officers and Poppy Chair and Treasurer in Smith's Falls.

7. I would like to remind the executive that I am still looking for someone who would like to sit as Poppy Chair for future campaigns. If anyone knows someone it would be good to work with me/us on this campaign to get an idea of how the campaign works. It is not a difficult job but requires a commitment especially in the fall and leading up to the campaign. I am working on creating a protocol to follow for the position.

h. Poppy Trust Fund (Comrade Barb Johns)

Nothing to report at this time.

Moved by Comrade Ken Green and seconded by Comrade Frank Stacey that the reports of the committees under the President be accepted as presented.

CARRIED

9. REPORTS UNDER THE PAST PRESIDENT: (Comrade Jim Ferguson)

a. Future Planning

Nothing to report at this time.

b. Election Committee

Nothing to report at this time.

Moved by Comrade _____ and seconded by Comrade _____ that the reports of the committees under the Past President be accepted as presented.

CARRIED

10. CHAIRPERSON REPORTS UNDER THE FIRST VICE-PRESIDENT: (Comrade Marty Keates)

a. By-laws, Regulations and Rules: (Comrade Bud Dion)

As I have reported before, I will be forming a committee this month to revue our current Branch Regulations to see if any need to be changed. Branch/House Rules have to be sent to Province for review as changes have been made since the last submission.

b. Training and Organizational Development: (Comrade Bud Dion)

I continue to work on Protocols where none exist for current Portfolios.

c. Inventory: (Comrade Paul Larocque)

Nothing to report at this time.

d. Scrapbook: (Comrade Betty Ringrose)

Still collecting items and as no one has stepped forward to take it over I am still doing the scrapbook.

e. Hospital Visiting: (Comrade Bob Butt)

There are four names of members listed on our board upstairs as deceased. I have sent cards to 2 of the families and need information for the other 2.

f. Banner: (Comrade Bud Dion)

I will advise that the next Banner is December with reports due 15 Nov with your reports going to both Marta Nuijten and myself.

g. Veterans and Aging: (Comrade Marty Keates)

Nothing to report at this time.

h. Legion Seniors: (Comrade Marty Keates)

Nothing to report at this time.

Moved by Comrade Ken Green and seconded by Comrade Susan Ierfino that the reports under the First Vice- President be accepted as presented.

CARRIED

11. CHAIRPERSON REPORTS UNDER THE SECOND VICE-PRESIDENT:

Comrade (Ray Plourde)

a. Cadet Liaison: (Comrade Vern Vienot)

Both Army and Air Cadets were back on 3 September with an open house and returning Cadets.

On the 6th and 7th of September the Air Cadets held a Senior Cadet Instructor weekend. The Branch was able to assist them by providing accommodations.

b. Membership: (Comrade Jacques Levesque)

Our Number Statistics as of September 5 2014

Current Per Capita members 844	In Good Standing 755
Dues Lapsed 212	Members Lost 16
	Members Gained 61

As you can see we need to work on the dues lapsed again this fall. We lost 3 members this week Comrades Yvon Savage Zdenek Zikmund Bob Mofford and Command member Ron Goodwin.

Breakdown of Per Capita taxes for 2014

Provincial Command	\$11.00
Dominion Command	\$10.65
Legion Magazine (9.49 +tax)	\$10.72
Zone Per Capita	\$ 1.00
District per Capita	\$.70

TOTAL	\$34.07
Membership Fee	\$60.00
Branch Portion	\$25.93

Early Bird promotion started on September the 1st and seems To be going well. I urge everyone to get their cards early. Please help us help you!!!!

c. Honours and Awards; (Comrade Bob MacDonald)

Jim Ferguson has been asked to take over chair of this committee and with Comrade Frank Stacey train Comrade Bob MacDonald to take over the chairmanship.

Comrade Jim will be sworn in at next weeks General Meeting

d. Youth Education; (Comrade Jeanine Mader)

The forms are ready to be sent out to all the schools and to all the students that are being home schooled. Everything should be sent out to the schools on the week of September 8th.

I would like to say a big thank you to Bud Dion for his hard work in updating the Youth Education Web page. They seem to change the forms each year, so each year they have to be updated.

The deadline for the posters and literacy contest this year is November 21st, 2014 so students, remember that date. All entries must be handed at the Legion by that date. Anything received after that date will be voided. Anyone wishing to help judge on November 22nd 2014 please contact me soonest possible. The awards ceremony will be held on January 18th, 2015 in the downstairs hall.

e. Bursaries; (Comrade Jean Beck)

Nothing to report at this time.

f. Bar Officer; (Vacant)

Comrade Len Marks has agreed to continue as Bar Officer

Moved by Comrade Ray Plourde and seconded by Comrade Susan Ierfino that the reports under the Second Vice- President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE THIRD VICE-PRESIDENT: (Comrade Steve Sauve)

a. Public Relations; (Comrade Myles Gallant)

Nothing to report at this time.

b. Entertainment: (Comrade Ken Green)

Entertainment had been arranged through to the end of this year however the entertainer for this Friday cancelled and I am trying to get a replacement as soon as possible.

c. Special Events: (Comrade Manon Pilote)

Entertainment:

Manon has not received a date for the potential upcoming Octoberfest so plans are awaiting for a date to prepare for decorating, food planning etc.

Upcoming Events:

Octoberfest, Halloween Dance

d. LA Liaison: (Comrade Jim Ferguson)

Nothing to report at this time.

e. Sports: (Comrade Steve Sauve)

Current/Past Events

Blaine Kiley and Mike Martell enjoyed their time at the Provincial Golf Championships, however, were unable to win

Ken and Kevin Robson finished tied for 2nd, however, with retrogression were moved into 3rd place, great effort by them.

The Golf Fun Day at the Nation Golf Course on July 31 was a success, however, the August Fun-Golf Day was cancelled due to poor registration.

The Monday Night Men's Darts started registration this past Monday and have next Monday evening as the last sign-up day so register if interested. Thursday Night Mixed Darts started registration last Thursday, September 4th and will be having a second registration night on September 11th

Wednesday Night Cribbage held registration and began play last Wednesday, September 3, 2014. If anyone is interested in playing show up and let them know

Upcoming Events

September 25 we will be having another Golf Fun Day at the Nation Golf Course at a cost of \$55.00/person which will include a lunch back at the legion
The other Fun Golf Day October 30th, all Thursday's. SIGN-UP!!!

I have yet to receive dates for the upcoming sports events so cannot plan anything until I receive the poster of dates of sporting events.

Moved by Comrade Ken Green and seconded by Comrade Jim Ferguson that the reports under the Third Vice- President be accepted as presented.

CARRIED

13. GENERAL AND NEW BUSINESS:

Moved by James Grant and seconded by Bob Butt that the following funds be distributed from the Nevada account:

Snowsuit Fund	\$ 500.00
Orleans Cumberland Resource Centre	\$1500.00
Ottawa Carleton Assoc. for Persons with Developmental Disabilities	\$ 500.00
Ovarian Cancer Canada	\$ 200.00
The Gloucester Emergency Food Cupboard	\$ 200.00
Prostrate Cancer	\$ 200.00
632 Legion – 2% of present licence profits	\$ 100.00

CARRIED

Comrade Ken Green will be attending the Freedom of the of the City event at which the PPCLI will be recognized.

As mentioned earlier the Saturday Breakfasts will return after Thanksgiving.

A query was made to see the will of the Executive to look into the using of Volunteers bartenders in an effort to lessen expenditures in particular in lower attended hours of operation.

There will be a discussion at the next General meeting regarding the lack of attendance at the branch on Friday nights after the supper hours and what we can do to improve this.

Comrade Frank Stacey has tentative booked the Legion for the next Service Officers/Poppy Chairs on August 29 and 30, 2015 – this is to be confirmed.

Comrade Vern Veinot presented Comrade Ken Green with a welcome ribbon from the Tignish Legion, which he received while on vacation in P.E. I.

As mentioned earlier in the meeting Comrade Frank Stacey will speak to the Monday night Bridge club regarding the booking of the upstairs hall for Bob Monette's election party on the Monday Oct. 27/14.

Comrade David Ballman mentioned that he and his wife will be running in the upcoming ARMY RUN in support of the Soldier On Program. He asked if anyone would be interested in sponsoring them. Comrade David will send us the on-line link for pledging and this information will be forwarded to the Executive for their information.

It was brought up that there is concern that it appears that the Midori staff are once again involved in the Friday night suppers. This was acknowledged and clarified that

the Legion is not responsible for the staff that Chef Peter is using. These servers are the total responsibility of Chef Peter under his catering business name and insurance. There is NO COST to the branch. Under the current agreement Branch 632 receives 10% of kitchen profits.

14. ADJOURNMENT:

Moved by Comrade Jim Ferguson and seconded by Comrade David Ballman that the meeting adjourn.

CARRIED

15. CLOSING CEREMONY:

The meeting was adjourned with the closing ceremony at 8:38 pm.

**Marta Nuijten
Secretary**

**K. Green
President**

RCL 632

Comparative Income Statement

	Actual 01/08/2014 to 31/08/2014	Actual 01/08/2014 to 31/08/2014
REVENUE		
BAR & KITCHEN REVENUE		
Beer/Liq Sales	20,087.00	20,087.00
Snack Sales	1,692.01	1,692.01
Coffee	100.00	100.00
Total Bar & Kitchen Revenue	21,879.01	21,879.01
RENTAL INCOME		
Hall Rentals	2,163.50	2,163.50
Hall Rentals - Misc	509.30	509.30
Total Hall Revenue	2,672.80	2,672.80
VENDING REVENUE		
Branch Pool Table	10.00	10.00
Branch Snooker Table	31.00	31.00
Total Vending Revenue	41.00	41.00
BRANCH EVENTS INCOME		
Pot of Gold	3.50	3.50
Total Branch Events Income	3.50	3.50
MEMBERSHIPS		
Membership Dues	275.00	275.00
Net Memberships	275.00	275.00
OTHER REVENUE		
Interest Revenue	32.77	32.77
Banner Revenue	2.00	2.00
Sale Legion Articles	115.21	115.21
Net Sales	115.21	115.21
ATM Revenue	108.00	108.00
Facilities Usage Fee Income	96.00	96.00
Pot of Gold	8.00	8.00
Super Gold	33.00	33.00
Total Other Revenue	394.98	394.98
TOTAL REVENUE	25,266.29	25,266.29
EXPENSE		
BAR EXPENSES		
Beer/Liq Purchases	6,304.50	6,304.50
Snack Purchases	228.98	228.98
Cigarettes	741.20	741.20
Spoilage	114.95	114.95
Bar & Kitchen Supplies	364.43	364.43
Kitchen/Bar Equipment Maintens...	1,228.12	1,228.12
Total Bar Expenses	8,982.18	8,982.18
UTILITIES		
Hydro	-289.01	-289.01
Gas & Heat	412.01	412.01
Telephone	301.40	301.40
Water	-264.68	-264.68
Television Network	70.33	70.33
Total Utilities	230.05	230.05
WAGES & EMPLOYEE BENEFI...		
Wages	6,869.15	6,869.15
EI Expense	178.97	178.97

RCL 632**Comparative Income Statement**

	Actual 01/08/2014 to 31/08/2014	Actual 01/08/2014 to 31/08/2014
CPP Expense	238.33	238.33
WSIB Expense	53.46	53.46
Total Wages	<u>7,339.91</u>	<u>7,339.91</u>
OFFICE EXPENSES		
Office Expenses	145.43	145.43
Furniture & Equipment	309.00	309.00
Equipment Lease	71.13	71.13
Total Office Expenses	<u>525.56</u>	<u>525.56</u>
BUILDING EXPENSES		
Building Maintenance & Repairs	21.00	21.00
Cleaning Supplies	7.16	7.16
Waste Removal	714.10	714.10
Ground Maintenance	1,520.00	1,520.00
Building Cleaning	2,690.00	2,690.00
Hall Setup	225.00	225.00
Insurance	874.69	874.69
Total Building Expenses	<u>6,051.95</u>	<u>6,051.95</u>
OTHER EXPENSES		
Bank Charges	45.00	45.00
Loan Interest	1,545.34	1,545.34
Entertainment Expenses	1,300.00	1,300.00
Sports Expenses	500.00	500.00
Total Other Expenses	<u>3,390.34</u>	<u>3,390.34</u>
TOTAL EXPENSE	<u>26,519.99</u>	<u>26,519.99</u>
NET INCOME	<u>-1,253.70</u>	<u>-1,253.70</u>

RCL 632

Balance Sheet As at 31/08/2014

ASSET**CURRENT ASSETS**

Cash On Hand	2,064.22	
Bank Account-general	1,395.48	
Scotia Bank General	1,163.45	
Scotia Bank Allocated	3.36	
Scotia Bank Savings	43,599.51	
Change Floats	1,462.00	
Cash: Total		49,688.00
GST/HST Paid And Recoverable		7,503.56
Accounts Receivable		569.00
Inventory Bar		16,527.57
Op Inv Legion Articles		2,548.37
Prepaid Expenses		1,393.06
TOTAL CURRENT ASSETS		78,229.56

Fixed Assets

Land		75,075.00
Building	1,744,160.48	
Acc Depreciation on Building	-1,011,636.87	
Net Building		732,543.61
Adjacent Lot		107,001.50
Bar & Kitchen Equipment	16,253.67	
Acc Dep Bar & Kitchen Equi	-4,540.60	
Net Bar & Kitchen Equipmen		11,713.07
Furniture & Fixtures	14,268.20	
Acc Dep - Fum. & Fixtures	-9,386.67	
Net Furniture & Fixtures		4,881.53
Computer Equipment	3,207.84	
Acc. Dep-Computer Equipment	-703.36	
Net Computer Equipment		2,504.48
Total Fixed Assets		933,719.19

TOTAL ASSET**1,011,948.75****LIABILITY****CURRENT LIABILITIES**

Memorial Walk		562.93
Payable To Nevada Fund		1,994.50
July 31 Golf		-35.00
June Annual Golf		11,320.72
Pot of Gold Payable		254.00
Bridge Payable		1,372.00
Super Gold Payable		240.50
Sunday Crib		1,131.50
RCAF Dinner		1,348.62
GST/HST Payable		10,157.34
Accounts Payable		4,184.93
Command -Capital Tax Payable		2,251.97
Unearned Hall Rentals		2,351.93
Vacation Payable - Payroll		4,719.95
Vacation Payable - adjusted		-3,650.01
EI Payable	306.81	
CPP Payable	476.66	
Income Tax Payable	494.80	
Receiver General Payable		1,276.27
WSIB Payable		139.93
Accrued Expenses		4,000.00
FST Payable: Regular		62.01
TOTAL CURRENT LIABILITIES		43,686.09

LONG TERM LIABILITIES

RCL 632

Balance Sheet As at 31/08/2014

Loan Payable	329,083.40
Total LongTerm Liabilities	<u>329,083.40</u>
Deferred Contributions	
Deferred contribution capital asset	72,000.00
Total Deferred Contributions	<u>72,000.00</u>
TOTAL LIABILITY	<u>444,769.49</u>
EQUITY	
EARNINGS	
Retained Earnings	575,589.23
Current Earnings	-8,410.10
TOTAL EARNINGS	<u>567,179.13</u>
TOTAL EQUITY	<u>567,179.13</u>
LIABILITIES AND EQUITY	<u>1,011,948.62</u>

Voting Members:

Member	
President/Entertainment/Kitchen - Ken Green	X
1 st Vice/Veterans & Aging/Legion Seniors - Marty Keates	E
2 nd Vice (Sgt.-at-arms) - Ray Plourde	X
3 rd Vice/Sports - Steve Sauve	E
Treasurer/Public Relations - Myles Gallant	X
Secretary - Marta Nuijten	X
Past President/LA Liaison - Jim Ferguson	X
Poppy Chair - Susan Ierfino	X
Hospital & Visiting - Bob Butt	X
Youth Education - Jeanine Mader	E
Bar Officer –	VACANT
Membership - Jacques Levesque	X
Nevada - Jim Grant	X
Cadets - Vern Veniot	X
Inventory - Paul Larocque	A
Sgt.-at-arms – David Ballman	X
Special Events - Manon Pilote	E
Service Officer/Honours & Awards/Memorial Walk - Frank Stacey	X
Honours & Awards – Bob MacDonald	X A
Housing – Garth Mader	E

Non-Voting

Member	
Constitution & Bylaws/Training & Org Dev/ Banner - Bud Dion	X
Scrapbook - Betty Ringrose	X
Bursaries - Jean Beck	A
Poppy Trust – Barb Johns	A
Ladies Auxiliary - Wendy Fortier	X
Legion Manager - Tom Peel	A