



The Royal Canadian Legion
Branch 632 (Orleans)
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GENERAL MEETING

21 January 2020

Present: Comrades Sherri McInnis, Joe McNulty, Dianne Higgins, Bernard Laberge, Garth Mader, Jeanine Mader, Ken Lehman, Andre Levesque, Andrea Levesque, Betty Ringrose, Len MacPherson, Vernon Veinot, Andre Fournier, Lucie Goderre, Wyn Fournier, John Fink, George MacDonald, Mike (could not decipher last name), Bill Sundman, Don Pitman, Ernie Buck, P. Mayer, Jean Beck, Frank Stacy, Robert Patchet, Rita Pitre, Mike Adams, David O'Neill, Dennis Smulski, Lori Rennick, Doug Zahody, Kim Levesque, Bob Elrick and Garry Mulder.

1. **OPENING CEREMONIES AS PER LEGION RITUAL**

Chairman:

- a. *The meeting will come to order*
- b. *Comrades, please stand*
- c. *We will now sing "O Canada"*
- d. *Before we proceed to the consideration of the business that has brought us together, let us pause to think reverently of those of our comrades who by sea, by land and in the air, laid down their lives for their Sovereign and their country. Their sacrifice will ever inspire us to labour on, to the end that those who survive and need our aide may be assured of our assistance, and that the country in which we live, and for which they died may ever be worthy of the sacrifice they made.*
- e. *During The Silence, we will remember our fallen comrades and those who have passed on since we last gathered together. (The names of the persons are to be spoken)*
- f. *The Silence (Moment of Silence)*
- g. *The Act of Remembrance*

Chairman: *They shall grow not old, as we that are left grow old;
Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning
We will remember them.*

Members: *We will remember them.*

Chairman: *Please be seated, I now declare the meeting open.*

Comrade Joe McNulty called the meeting to order at 7:31 PM.

2. **ROLL CALL**

The Sgt-at-Arms Comrade Andre Fournier reported attendance 17 of 31 Branch Officer's and Standing Committee Members. Also present were 19 general members. Total in attendance 36.

Comrade Sherri McInnis announced that this **did** constitute a quorum.

3. **MINUTES OF THE PREVIOUS GENERAL MEETING - Comrade Sherri McInnis**

The minutes of the September General Meeting were sent out to the executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

Moved by Comrade Sherri McInnis and seconded by Comrade Frank Stacey that the minutes from the September General meeting be accepted.

CARRIED

4. **BUSINESS ARISING FROM THE PREVIOUS MEETINGS**

There was no business arising from the last General meeting.

5. **CORRESPONDENCE– Comrade Sherri McInnis**

All items received have been copied and placed in the Correspondence Binder and stored on the off-site thumb drive as well as email broadcasts sent out to all members.

6. **GUEST SPEAKER**

No guest speaker.

7. **PRESIDENT’S REPORT – Comrade Joe McNulty**

Good day and welcome. I hope everyone had a Merry Christmas and a Happy New Year. I don't have a big report as you all know I was ill for a while.

Unfortunately I regret to inform you that our manager Nicki has decided to leave us as of 31 March. I have asked our 2nd Vice to form a sub committee consisting of our Treasurer and 3rd vice to look into the possibility to either replacing the manager or split up the duties with volunteers.

Secondly due to lack of ticket sales the Robbie Burns dinner has been canceled.

8. **TREASURER REPORTS – Comrade Rita Pitre**

Period ending December 31, 2019.

Our Gross Profit for the Bar and Kitchen for the month is \$15,416 and other Operating Income brought in \$6,590 for a Total Operating Income of \$22,005.

Operating Expenses total \$23,983 for a Net Operating Loss of \$1,977.

Other Income/ (Expenses) were \$1,861 for a NET LOSS FOR DECEMBER 2019 OF \$117.

YEAR-TO-DATE

As of December 31, 2019, our Net Income is \$10,964 compared to last year at \$33,380, a difference of \$22,417.

Our Gross Profit is down by \$4,025 and other Operating Income is also down by \$5,959.

Building Cleaning is over by \$8,746, ground maintenance is over by \$2,193.

Building Maintenance was much higher this month because Carmichael Engineering supplied and replaced a Gas Pipe for the Heating Unit for \$2,992 and also replaced a defective control module for \$1,310.

Other Income from Special Events are also down by \$6,757.
Financial statements attached at the end of these minutes.

Moved by Comrade Lucie Goderre and seconded by Comrade Bernard Laberge that the financial reports for December 2019 be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

Tribute:

Comrade Robert Agnew

Military Affiliation: Canadian Army (RCEME)

Legion Affiliation: unknown

Date/time: Saturday 18 January 2020, 1600 hours

Place: Heritage Funeral Home, 1250 Trim Road, Orleans

Officiated by: Ken Green

8 Legion comrades in attendance

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley (Absent)

No report.

d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett (Presented by Comrade Joe McNulty)

One ongoing case - Hearing Loss/Tinnitus.

One Request for review of award for Hearing Loss in accordance with article in Legion Magazine Dec 2018. Resolved with Ontario Command Svc Bureau. Individual briefed. Closed.

Inquiry related to medals, referring to DND DHH.

Service Officers participated in the annual “gift-distribution” visits to vets in retirement homes. Very well-organized and went very well. Kudos to Bob Elrick. I know that organizing these events is like herding cats.

There were some delays because of “flu season”, but all were completed by 10 Jan.

We now have three Service Officers and to spread the load.

All participated in selected visits.

These are:

Doc Hopper, 613-837-0806, dennis.hopper@sympatico.ca

Robert Patchett, 613-255-7713, patchett.rw@gmail.com

Kevin Piccott, 613408-4660, piccott@sympatico.ca”

e. **MEMORIAL WALK – Comrade Frank Stacey**

No report.

f. **LADIES AUXILIARY – Comrade Valerie Cyr (Absent)**

No report.

g. **HONOURS AND AWARDS – Comrade Marty Keates (Excused)**

No report

Moved by Comrade Bernard Laberge and seconded by Comrade Jeanine Mader that the reports of the committees under the President be accepted as presented.

CARRIED

10. **REPORT UNDER THE PAST PRESIDENT – Comrade Ray Plourde (Excused)**

FUTURE PLANNING AND ELECTIONS – Comrade Ray Plourde (Excused)

No report.

11. **CHAIRPERSONS REPORTS UNDER THE 1st VICE-PRESIDENT – Comrade Ken Green (Excused)**

No report.

a. **MEMBERSHIP – Comrade Kim Levesque**

Membership Report – 14-January-2020

New Members (2):

Carol Gallant (AS)

Keith Shattler (AS)

Transfers (8):

Robert Brûlé (OR)

Albert Cerins (OR)

Elizabeth Cerins (OR)

Len Doucette (OR)

Malcolm Hyslop (OR)

Doug Kearney (OR)

Randal Manuel (OR)

Kelly Woiden (OR)

b. **VOLUNTEER COORDINATOR – Comrade Kim Levesque**

Anyone who has had volunteers working on activities around the branch please ensure that their names get passed to me before the end of April.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates (Excused)

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

1. There was nothing of significance reported to me by any key positions in regard to Remembrance Day.
2. The Thank you letters were completed and distributed.
3. All branch volunteer names will be given to the Volunteer Coordinator for inclusion on the scroll that is hung in the stairwell.
4. A reminder that I will not be taking the role of Remembrance Day Coordinator for this fall's event. If you are interested in taking on this very important part of our Legion's calendar, please let the Executive know. I am available to "coach" the new Coordinator as needed and provide all documentation from my time in the position.

e. INVENTORY – Comrade Mike Adams

No report.

f. CADET LIAISON – Comrade Andrew Baird (Absent)

No report.

g. LA LIASON – Comrade Rae Green (Excused)

No report

h. HOUSING – Comrade Mike Adams

Working on miscellaneous items around the building.

Moved by Comrade Kim Levesque and seconded by Comrade Mac Casselman that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

No report.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

On 07 Jan 20 I had a meeting with Peter Loan. Topics discussed were:

- i. Use of the round tables outside of his designated area;
- ii. A charge to be paid by Peter Loan Catering for our cleaner to clean the floor in the kitchen;
- iii. The requirement for a deep cleaning of the kitchen;

- iv. A monthly inspection of the kitchen to be signed by one of the Senior Executives and Peter Loan and;
- v. The need to review the current agreement between Peter Loan Catering and the Legion.

c. POPPY CHAIR – Comrade Wyn Fournier

- 1. Campaign final total is: \$116,593.50.
- 2. There was nothing of significance to report from the After-Action Reports that I received. Not all Captains submitted a report.
- 3. I would like to start building my volunteer team for the coming Campaign now. If you know anyone who is interested in taking an active part in the Campaign as a Store, Route or School Captain please have them contact me.
- 4. Volunteer names for the scroll are still being compiled and will be sent to the Volunteer Coordinator as soon as it's done.
- 5. I will be meeting with the Cadet Liaison Officer in the near future to go over the expectations for the cadets and to collaborate on an SOP for that position as it pertains to the Poppy Campaign and Wreaths for Remembrance Day.
- 6. Poppy FY is from 1 October 2019 to 30 Sep 2020. Attached is the proposed budget to be approved at the end of these minutes.

Moved by Comrade Wyn Fournier and seconded by Comrade Kim Levesque that the Poppy Budget be accepted as presented.

CARRIED

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

No report.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

Each year in December the Branch visits veterans, spouses, widows and widowers. There are more than 280 concerned. This is to maintain social contact, socialize and deliver a gift to each.

The visits occurred between 16 December and 10 January.

This year we benefited from the participation of more members and volunteers than was the case in the past few years. This enabled us to devote more time engaging each resident in social chit chat, providing more info about potential services that our Service Officers can offer, and to clarifying the current definition of "veteran". In every instance we encountered at least one person who had an "old fashioned" understanding of the term.

Thank you to: team leaders Lucky Timmons, Mike Adams and Bob Elrick; Service Officers Doc Hopper, Kevin Picotte and Robert Patchett; members Lucie Goderre and Jeanine Mader; and volunteers Phyllis Marinoff and Cora Fay.

g. BANNER – Comrade Marta Nuijten and Comrade Marty Keates (Excused)

Thank you to all for your contributions to the December Banner - they were greatly appreciated. The next publication date for the Banner is 15 March 2020. All submissions should be in by 1 March 2020. Comrade Marty Keates will be away until the end of March. Pictures/write-ups are needed for the President's Draw, the LA Christmas Basket Raffle, the New Year's Levee, and St. Patrick's Day. Please let Comrade Marty know if you are available to cover these events and forward your coverage (with names) to Comrade Marty @ keatesm@rogers.com. A reminder to all the organizers that you should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner to Comrades Marta Nuijten or Marty Keates as soon as possible after each event to allow for formatting and editing time.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

h. NEVADA – Comrade James Grant (Excused)

4 Jan 2020

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada Lic Nbr M820282

Happy New Year to All!

This report will cover the period from 1 Oct 2019 to 31 Dec 2019.

Although, Oct was previously reported, it is being included as a computer glitch caused an imbalance between sales and the trust account. This has been rectified.

Sales: \$ 5036.00

Redeemed: \$ 3650.00

Profit \$ 1386.00

Expenses

Banking fees for Oct/Nov/Dec 2019 \$ 21.00

City of Ottawa Lic Fee \$ 167.40

Arrow Games BOT \$ 375.84

Orleans Cumberland Food Bank \$ 600.00

Snowsuit fund \$ 300.00

Total Expenses \$ - 1464.24

Deposit \$ 1000.00

Bank Balance as of 31 Dec 2019 \$ 723.01

Nevada Trust Fund as of 31 Dec 2019 \$ 1372.50

Total Funds on hand as of 31 Dec 2019 \$ 2095.51

We have issued the still outstanding cheques to the following:

632 Air Cadets \$ 300.00

3018 Army Cadets \$ 300.00

James R Grant/Nevada Chair

Moved by Comrade Dianne Higgins and seconded by Comrade Frank Stacey that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. **CHAIRPERSON REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Len MacPherson**

a. **PUBLIC RELATIONS – Comrade Myriam Meagher**

No report.

b. **BAR OFFICER – Comrade Wayne Edwards**

A stock check will be conducted at the end of January.
The report for the last stock check has been sent to the Treasurer.

c. **ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman**

Upcoming Entertainment Schedule

January 24th - Nostalgia

January 31st - Snap Crackle Pop

February 7th - Ann Miner

February 14th - First Choice – Valentines Party

February 21 - Nostalgia

February 28 - Daniel Dunlop

March 6 - Ann Miner

March 13 - Heart and Soul

March 20th - Snap Crackle Pop

March 27th - Country Reflection

April 3rd – TBD

April 10th – GOOD FRIDAY

April 17th – TBD

April 24th - TBD

d. **SPORTS – Comrade Bernard Laberge**

The Crib tournament scheduled for December 7th was canceled by Zone Sports officer. Not enough participants. It was a last minute cancellation. The Legion was upset but not my call. Next year we will be hosting the Crib zone on Nov 4th, 2020.

I organized a qualifying dart tournament for our members on December 15th and we had a good turnout.

On January 11th we hosted the Zone darts. Our Legion was well represented. We had 8 players in singles, 8 teams in doubles and four teams of four. In singles we will be represented by Nick Kennedy and Keith Shattler in Almonte for District February 1st. In doubles the team of Denis Mallette and James McCaffrey will be also in Almonte. The team of Ross Lavallee, Keith Shattler, Ellis Watson and Bernard Laberge will also represent us in Almonte.

We lost in semi-finales for the right to host next year's zone tournament. We will try to host District when in Almonte. There was a very good crowd. There were 36 players in singles, 72 players in doubles and 60 players in teams.

I want to say a big thank you to Denis Mallette for organizing this tournament, Lucie Goderre for all her help with the 50/50 draw, Peter for some good meals during the day and cannot forget our Marj behind the bar with her smile.

On January 11th we have 2 teams of crib players that will represent us in Perth for District. January 25 in Stittsville it's the Senior Darts. Then February 1st in Almonte District Darts.

I have purchased 10 new dart boards. With raffle and 50/50 was able to pay 6 boards. These boards are over \$70 each. Shopping around I got them for \$49.97 plus tax at Costco in Barrhaven. It would have been nice if these boards had been bought before Zone. People complained about the quality of our boards.

e. YOUTH EDUCATION – Comrade Jeanine Mader

We have 26 students that have placed in our branch.

The awards ceremony will be held January 26th 2020. Start time is 1300hrs.

It would be great to have as many of the executive members there.

There will be a total of \$1,130.00 given out as monetary prizes to the students.

Out of the 26 students, three students placed at zone level.

One placed third, one second and one placed first. Her entry will be going to the next level.

As I am extremely busy with other events, I have asked Peter to provide food for our event.

f. BURSARY – Comrade Jean Beck

The next deadline for applications is the last Friday in March 2020. Comrade June Smith has offered to help with the screening probes.

Moved by Comrade Len MacPherson and seconded by Comrade Mac Casselman that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

MOTION'S

1. Motion that a sum not to exceed 2000.00 be set up in account specifically to support our Branch sports. This amount will be reviewed and voted annually and is to be used to pay for tournament fees, repair and replace sport related Legion property such as dart boards, pool cues etc. This fund can be subsidized by donations and fund raising along with profits from various tournaments.

Discussion: Sports is a valuable part of Legion life and should be supported as much as we can. I have noticed that our people sometime win tournaments and must advance to the next level before we have a chance to have a meeting. With this money voted annually we don't have to have a special meeting. Dart boards and pool cues etc should be regularly maintained and should be kept in good order to support our members. 2000.00 is a number that should be reviewed to meet our needs and can be adjusted up or down.

Moved by Comrade Joe McNulty and seconded by Comrade Jeanine Mader that the motion be carried.

CARRIED

2. Motion that sum of \$100.00 be paid to Zone G-5 Sports for senior dart registration on January 25th in Stittsville.

Moved by Comrade Bernie Laberge and seconded by Comrade Frank Stacey that the motion be carried.

CARRIED

3. Motion that the new commercial loan be approved.

Moved by Comrade Rita Pitre and seconded by Comrade Frank Stacey that the motion be carried.

CARRIED

4. Motion to reimburse Bernard Laberge for 4 dart boards in the amount of \$225.86. If the Legion would have bought all 10 boards it would have cost \$564.66. With the raffle I saved \$338.80.

Moved by Comrade Bernie Laberge and seconded by Comrade Ken Pierce that the motion be carried.

CARRIED

15. MOTION FOR ADJOURNMENT:

Moved by Comrade Jeanine Mader and seconded by Comrade Lucy Goderre that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

The meeting was adjourned with the closing ceremony at 8:24 PM.

Chairman:

- a. *The meeting will stand at attention.*
- b. *The business of this meeting being concluded let us, as we part, remember our duty to our Branch, our comrades, our country and our Sovereign. May we ever strive to promote unity and the spirit of comradeship, never forgetting the solemn obligations we have assumed as members of The Royal Canadian Legion and remembering them, may we ever pray.*

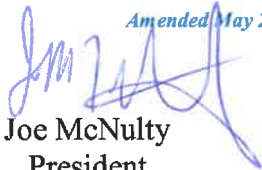
Members:

- c. *Lord God of Hosts,
Be with us yet,
Lest we forget,
Lest we forget.*

Chairman:

- d. *We will now sing "God Save the Queen"*
- e. *I now declare this meeting closed.*


Sherri McInnis
Secretary


Amended May 2015
Joe McNulty
President

Voting Elected Members:

1	President - Joe McNulty	P
2	1st Vice - Ken Green	EX
3	2nd Vice/Hospital Visiting - Dianne Higgins	P
4	3rd Vice - Len MacPherson	P
5	Treasurer - Rita Pitre	P
6	Secretary - Sherri McInnis	P
7	Past President/Future Planning and Elections/Honours and Awards - Raymond Plourde	EX
8	Remembrance Activities/Poppy Chair - Wyn Fournier	P
9	Membership/Volunteer Coordinator - Kim Levesque	P
10	Nevada - Jim Grant	EX
11	Entertainment/Special Events - Mac Casselman	P
12	Youth Education - Jeanine Mader	P
13	Public Relations - Myriam Meagher	A

Members Appointed by the President

1	Branch Manager - Nicole Hebert	A
2	Sgt-at-arms - Andre Fournier	P
3	Branch Padre - Bill Reggler	A
4	Inventory/Housing - Mike Adams	P
5&6	Service Officer - Doc Hopper/Robert Patchett	EX/P
7	Constitution and By-Law - Blaine Kiley	A
8	Sports - Bernard Laberge	P
9	Bar Officer - Wayne Edwards	A
10	Bursaries - Jean Beck	P
11	Banner - Marta Nuijten	EX
12	Ladies Auxiliary - Valerie Cyr	EX
13	Poppy Trust - Lucie Goderre	P
14	Memorial Walk - Frank Stacey	P
15	Legion Seniors/Veterans and Aging - Robert (Bob) Elrick	P
16	Leadership Development/Banner - Marty Keates	EX
17	Cadet Liaison - Andrew Baird	A
18	Ladies Auxiliary Liaison - Rae Green	EX

ROYAL CANADIAN LEGION ORLEANS

Comparative Income Statement

	Dec 2019	Dec 2018	Variance	YTD Dec 2019	YTD Dec 2018	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	22,779.24	23,366.44	(587.20)	24,586.09	156,722.18	(132,136.09)
Snack Sales	2,174.14	2,130.51	43.63	2,822.89	13,443.72	(10,620.83)
Corkage				0.00	0.00	0.00
Cash Over				0.00	0.00	0.00
Kitchen Income	569.00	1,573.04	(1,004.04)	721.51	4,145.04	(3,423.53)
Other Income			0.00	0.00	288.00	(288.00)
Coffee		113.70	(113.70)	(64.60)	271.40	(336.00)
Total	25,522.38	27,183.69	(1,661.31)	28,065.89	174,870.34	(146,804.45)
COST OF SALE						
Beer/Liq Purchases	9,220.77	10,324.97	(1,104.20)	6,350.99	60,532.61	(54,181.62)
Snack Purchases	46.73	671.53	(624.80)	(598.26)	1,420.04	(2,018.30)
Cash Variances	(83.00)					
Spoilage	97.65	115.00	(17.35)	162.20	1,208.80	(1,046.60)
Inventory Use			0.00	1,724.17	0.00	1,724.17
Bar & Kitchen Supplies	669.61	45.32	624.29	1,167.10	3,409.71	(2,242.61)
Glassware & Equipment			0.00	0.00	0.00	0.00
Kitchen/Bar Equipment Maintenance	155.00	155.00	0.00	155.00	405.00	(250.00)
Total	10,106.76	11,311.82	(1,122.06)	8,961.20	66,976.16	(58,014.96)
GROSS PROFIT	15,415.62	15,871.87	(539.25)	19,104.69	107,894.18	(88,789.49)
OTHER OPERATING INCOME						
Membership Dues	3,152.69	1,573.39	1,579.30	2,599.36	14,879.11	(12,279.75)
Membership Fees & Per Capita			0.00	0.00	(341.46)	341.46
Hall Rentals	1,162.50	3,040.24	(1,877.74)	2,975.91	14,520.59	(11,544.68)
Hall Rental Refund			0.00	0.00	0.00	0.00
Hall Rentals - Bartender Recovery	306.00	792.00	(486.00)	1,138.00	4,084.00	(2,946.00)
Hall Setup	(132.50)	250.00	(382.50)	(565.00)	(351.74)	(213.26)
Storage - Poppy			0.00	0.00	0.00	0.00
Branch Pool Table	22.00	8.00	14.00	99.00	347.00	(248.00)
Branch Snooker Table	179.00	188.00	(9.00)	187.00	1,199.00	(1,012.00)
Facilities Usage Fee Income	1,900.00	2,208.00	(308.00)	1,680.00	10,724.55	(9,044.55)
Total	6,589.69	8,059.63	(1,469.94)	8,114.27	45,061.05	(36,946.78)
TOTAL OPERATING INCOME	22,005.31	23,931.50	(2,009.19)	27,218.96	152,955.23	(125,736.27)

OPERATING EXPENSES**WAGES & EMPLOYEE BENEFITS**

Wages	8,537.62	8,854.22	(316.60)	8,992.34	58,324.43	(49,332.09)
EI Expense	184.89	185.39	(0.50)	192.37	1,263.45	(1,071.08)
CPP Expense	307.84	286.70	21.14	334.42	2,144.71	(1,810.29)
WSIB Expense	40.77	59.84	(19.07)	23.91	297.55	(273.64)
Total	9,071.12	9,386.15	(315.03)	9,543.04	62,030.14	(52,487.10)

OFFICE & ADMIN EXPENSES

Office Expenses	282.93	100.77	182.16	548.84	2,276.07	(1,727.23)
Printing			0.00	(97.00)	142.00	(239.00)
Postage			0.00	0.00	0.00	0.00
Licences			0.00	(265.00)	215.83	(480.83)
Courier Services			0.00	0.00	0.00	0.00
Furniture & Equipment			0.00	(51.99)	0.00	(51.99)
Equipment Lease			0.00	0.00	0.00	0.00
Professional Fees ***			0.00	0.00	729.00	(729.00)
Entertainment Expenses	700.00	1,200.00	(500.00)	1,517.00	7,530.00	(6,013.00)
Total	982.93	1,300.77	(317.84)	1,651.85	10,892.90	(9,241.05)

BUILDING MAINTENANCE

Building Maintenance & Repairs	5,193.05	704.61	4,488.44	4,737.07	7,065.22	(2,328.15)
Cleaning Supplies	265.80		265.80	(177.44)	1,185.03	(1,362.47)
Waste Removal	296.58	283.43	13.15	28.02	1,590.70	(1,562.68)
Ground Maintenance	1,129.16	1,776.94	(647.78)	839.16	11,423.19	(10,584.03)
Security Services	52.03	314.00	(261.97)	4.06	939.64	(935.58)
Building Cleaning	2,000.00	3,841.47	(1,841.47)	5,080.00	19,501.47	(14,421.47)
Insurance	810.87	826.86	(15.99)	794.88	5,740.05	(4,945.17)
Furniture & Equipment Maintenance				0.00	0.00	0.00
Total	9,747.49	7,747.31	2,000.18	11,305.75	47,445.30	(36,139.55)

UTILITIES

Hydro	1,731.68	1,218.62	513.06	1,847.75	8,998.23	(7,150.48)
Gas & Heat	749.83	763.88	(14.05)	344.03	3,680.39	(3,336.36)
Telephone	323.48	474.60	(151.12)	(188.50)	3,922.47	(4,110.97)
Water			0.00	(247.52)	2,272.19	(2,519.71)
Television Network	81.98	78.98	3.00	84.98	646.84	(561.86)
Total	2,886.97	2,536.08	350.89	1,840.74	19,520.12	(17,679.38)

FINANCIAL EXPENSES / (INCOME)

Bank Charges	532.20	368.70	163.50	716.82	2,927.16	(2,210.34)
Loan Interest	887.90	1,203.59	(315.69)	73.21	7,344.57	(7,271.36)
ATM Revenue	(126.00)	(157.50)	31.50	(186.00)	(762.00)	576.00
Total	1,294.10	1,414.79	(120.69)	604.03	9,509.73	(8,905.70)

TOTAL OPERATING EXPENSES	23,982.61	22,385.10	1,597.51	24,945.41	149,398.19	(124,452.78)
NET OPERATING INCOME	(1,977.30)	1,546.40	(3,606.70)	2,273.55	3,557.04	(1,283.49)
OTHER INCOME/(EXPENSES)						
SPECIAL EVENTS						
May Ladies Golf Tournament			0.00	0.00	0.00	0.00
June Annual Golf Tournament			0.00	0.00	7,690.00	(7,690.00)
Pot of Gold*			0.00	0.00	0.00	0.00
Canada Day			0.00	0.00	470.00	(470.00)
Super Gold*			0.00	0.00	0.00	0.00
Veterans' Dinner	975.00	1,425.00	(450.00)	1,323.43	474.48	848.95
St. Patrick's Day			0.00	0.00	0.00	0.00
Football Pool			0.00	0.00	0.00	0.00
TV Draw	180.00		180.00	180.00	0.00	180.00
Draws -\$5.00		30.00	(30.00)	0.00	30.00	(30.00)
New Year's Eve	(213.50)	870.00	(1,083.50)	(213.50)	870.00	(1,083.50)
Advertising TV Revenue				0.00	260.00	(260.00)
Banner Advertising			0.00	0.00	504.00	(504.00)
Banner Revenue			0.00	0.00	0.00	0.00
Sale Legion Articles		50.00	(50.00)	(676.81)	60.00	(736.81)
Sports Revenue			0.00	0.00	0.00	0.00
Sports Expenses	(400.00)	(120.00)	(280.00)	(460.00)	(251.72)	(208.28)
Fundraising Events			0.00	0.00	170.00	(170.00)
Saturday Breakfast Revenue			0.00	524.00	823.00	(299.00)
Breakfast Club	516.00	150.00				
Conventions Revenue			0.00	0.00	0.00	0.00
Convention Expenses (Building)			0.00	0.00	0.00	0.00
Conventions Expenses (Other)			0.00	0.00	0.00	0.00
New Horizon Fund				0.00	0.00	0.00
Misc. Revenue**			0.00	10.00	20.00	(10.00)
Donations	840.00	265.00	575.00	(379.95)	1,666.69	(2,046.64)
Other Donations	16.50			16.50	76.00	(59.50)
Hospitality				0.00	(9.50)	9.50
Other Branch Events		(221.50)	221.50	0.00	(221.50)	221.50
Branch Functions	(53.50)	(32.61)	(20.89)	(286.14)	(607.81)	321.67
Legion Articles			0.00	(32.26)	(32.26)	0.00
Honours & Awards			0.00	0.00	(56.22)	56.22
Amortization Income				0.00	0.00	0.00
Depreciation Expense			0.00	0.00	0.00	0.00
Total	1,860.50	2,415.89	(937.89)	5.27	11,935.16	(11,929.89)
NET INCOME	(116.80)	3,962.29	(4,544.59)	2,278.82	15,492.20	(13,213.38)

ROYAL CANADIAN LEGION ORLEANS

Balance Sheet As at 31/12/2019

ASSET

CURRENT ASSETS

Cash On Hand	5,259.08	
Petty Cash	368.75	
ATM Machine	20.00	
Bar Change - Back Room Boxes	2,200.00	
Bartender Float	1,682.00	
Cash Total		9,529.83
Scotia Bank General	31,290.16	
Scotia Bank Allocated	25,665.03	
Scotia Bank Savings	1,764.92	
Bank Total		58,720.11
Short term investment		15,000.00
GST/HST Paid And Recoverable		3,098.01
Accounts Receivable		1,171.81
Inventory Bar		13,816.60
Prepaid Expenses		364.25
TOTAL CURRENT ASSETS		101,700.61

Fixed Assets

Land		75,075.00
Building	1,743,681.37	
Acc Depreciation on Building	-1,229,572.13	
Net Building		514,109.24
Adjacent Lot		107,001.50
Bar & Kitchen Equipment	10,239.56	
Acc Dep Bar & Kitchen Equi	-6,801.90	
Net Bar & Kitchen Equipmen		3,437.66
Furniture & Fixtures	9,969.84	
Acc Dep - Furn. & Fixtures	-6,179.80	
Net Furniture & Fixtures		3,790.04
Computer Equipment	1,450.00	
Acc.Dep-Computer Equipment	-1,450.00	
Net Computer Equipment		0.00
Total Fixed Assets		703,413.44

TOTAL ASSET

805,114.05

LIABILITY**CURRENT LIABILITIES**

Visa Scotia Bank		1,548.87
Memorial Walk		830.13
Payable To Nevada Fund		1,372.50
Special Events		-93.74
Club 200 Payable		5,430.00
Mix Darts Payable		4,505.00
New years EVE		2,259.46
RCAF Dinner		2,730.33
GST/HST Payable		3,529.78
Ramp for Handicap Project 2019...		1,713.45
New Horizon Fund		2,094.50
Accounts Payable		871.90
Command -Capital Tax Payable		2,446.60
Unearned Hall Rentals		2,336.68
Vacation Payable - Payroll		9,521.95
Vacation Payable - adjusted		-3,862.49
EI Payable	316.94	
CPP Payable	615.68	
Income Tax Payable	855.98	
Receiver General Payable		1,788.60
WSIB Payable		129.35
TOTAL CURRENT LIABILITIES		<u>39,152.87</u>

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LONG TERM LIABILITIES

Commercial Loan Payable		204,366.90
Total LongTerm Liabilities		<u>204,366.90</u>

Deferred Contributions

Deferred contribution capital asset		65,844.62
Total Deferred Contributions		<u>65,844.62</u>

TOTAL LIABILITY 309,364.39**EQUITY****EARNINGS**

Retained Earnings		484,937.58
Current Earnings		10,811.95
TOTAL EARNINGS		<u>495,749.53</u>

TOTAL EQUITY 495,749.53**LIABILITIES AND EQUITY** 805,113.92

Poppy Campaign Budget - Proposed 1 Oct 2019 - 30 Sep 2020

Funds Available as of 1 Oct 2019	\$ 18,095.85
Funds Raised in the 2019 Campaign	\$ 116,593.60
Balance as of 30 Nov 2019	\$ 134,689.45
Expenses accrued 1 Oct - 31 Dec 2019	\$ 16,023.18
Balance as of 31 Dec 2019	\$ 118,666.27

Items	Budget 2017/18 1 Oct - 30 Sep	Spent 2017/18 1 Oct - 30 Sep	Budget 2018/19 1 Oct - 30 Sep	Spent 2018/19 1 Oct - 30 Sep	Budget 2019/20 1 Oct - 30 Sep	Spent 2019 1 Oct - 31 Dec	Remaining Current FY	Comments
Provincial SO (Eastern Region)	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	This amount is pre-set
Distinct G Charitable Fund	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00		\$ 1,500.00	This amount is pre-set
Zone G5 Hospital Visits	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00		\$ 2,500.00	This amount is pre-set
Zone G5 Poems & Essays	\$ 500.00	\$ 500.00	\$ 500.00	\$ 575.20	\$ 1,000.00		\$ 1,000.00	This amount is pre-set
Supplies	\$ 12,000.00	\$ 9,229.42	\$ 25,000.00	\$ 28,474.43	\$ 30,000.00	\$ 6,950.23	\$ 23,049.77	
Campaign Admin; Travel, Seminar	\$ 1,500.00	\$ 854.58	\$ 2,500.00	\$ 761.70	\$ 2,000.00	\$ 1,376.96	\$ 623.04	
Advertising	\$ 2,000.00	\$ 1,220.40	\$ 2,500.00	\$ 1,653.20	\$ 2,000.00	\$ 847.50	\$ 1,152.50	
Poppy Storage	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00		\$ 350.00	Max amount allowed
Youth Education Branch 632	\$ 1,500.00	\$ 1,253.76	\$ 1,750.00	\$ 1,252.23	\$ 1,500.00		\$ 1,500.00	
Handicap Eqpt Repairs and Meint (Require SUF)	\$ 8,000.00	\$ 910.36	\$ 4,000.00	\$ 6,794.43	\$ 4,000.00	\$ 232.00	\$ 3,768.00	To cover costs of maintaining handicapped elevator, repairs to it and handicapped doors, and maintaining Defibrillator
Cenolaph (Require SUF)	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,500.00	\$ 960.50	\$ 539.50	For upkeep of cenolaph
Br 632 Service Officer	\$ 10,000.00	\$ 185.00	\$ 15,000.00	\$ 3,215.81	\$ 10,000.00		\$ 10,000.00	
Veterans and Aging, Comforts	\$ 10,000.00	\$ 7,882.38	\$ 15,000.00	\$ 10,352.07	\$ 12,000.00	\$ 3,680.99	\$ 8,319.01	
Bursaries Branch 632	\$ 21,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,500.00	\$ 30,000.00		\$ 30,000.00	
Items	Budget 2017/18 1 Oct - 30 Sep	Spent 2017/18 1 Oct - 30 Sep	Budget 2018/19 1 Oct - 30 Sep	Spent 2018/19 1 Oct - 30 Sep	Budget 2019/20 1 Oct - 30 Sep	Spent 2019 1 Oct - 31 Dec	Remaining Current FY	Comments
Veterans Dinner x2 (Require SUF)	\$ 5,000.00	\$ 3,200.00	\$ 6,000.00	\$ 3,400.00	\$ 6,000.00	\$ 975.00	\$ 5,025.00	Nov 2019 Vet dinner and Spring 2020 AF Vet dinner
Donations to Vet Organizations (All Require SUF)	\$ 5,000.00	\$ -			\$ 30,000.00		\$ 29,000.00	Total amount budgeted For specific donations see list
- Perley & Rideau				\$ 10,000.00	\$ 5,000.00	\$ -	\$ -	
- Army Cadets				\$ 8,500.00	\$ 8,000.00	\$ -	\$ -	Worked 4/6 days for campaign
- Air Cadets				\$ 6,500.00	\$ 4,000.00	\$ -	\$ -	Worked 2/6 days for campaign
- Military Family Resource Center				\$ 5,000.00	\$ 2,500.00	\$ -	\$ -	
- Healing Heros on the Fly				\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	
- Adaptive Sports Canada - Calabogie				\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	
- Camp Maple Leaf				\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	
- Rubicon			\$ 40,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	
- Women Warriors Healing Garden				\$ -	\$ 2,000.00	\$ 1,000.00	\$ -	SUF for previous FY wasn't approved until new FY, so donation amt is for last year and this year
-					\$ 1,500.00	\$ -	\$ -	Available for appropriate donation
-					\$ 1,000.00	\$ -	\$ -	Available for appropriate donation
-					\$ 1,000.00	\$ -	\$ -	Available for appropriate donation
-					\$ 1,000.00	\$ -	\$ -	Available for appropriate donation
Contingency	\$ 11,320.32	\$ -	\$ 2,758.32		\$ 5,339.45			
TOTALS	\$ 88,670.32	\$ 45,085.90	\$ 135,858.32	\$ 110,753.87	\$ 134,689.45	\$ 16,023.18	\$ 113,326.82	