



The Royal Canadian Legion  
Branch 632 (Orleans)  
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## **EXECUTIVE MEETING**

September 13<sup>th</sup>, 2022

**Present:** Comrades Dianne Higgins, Jeanine Mader, Joyce Bisson, Lucie Lafontaine, Ken Green, Richard Guitar, Kim Levesque, Jim Grant, Wendy Fortier, Lucie Goderre, Robert (Bob) Elrick, Rae Green, Mike Adams

**Excused:** Comrades Wyn Fournier, André Fournier, Marty Keates, Tim Parsons, Wayne Edwards,

**Absent:** Comrades Bill Reggler, Robert Patchett, Blaine Kiley, Daunette Tucker, Marta Nuijten,

### **1. OPENING CEREMONIES AS PER LEGION RITUAL**

#### **Chairman:**

a. The meeting will come to order

b. Comrades, please stand

c. Before we proceed to the consideration of the business that has brought us together, let us pause to think reverently of those of our comrades who by sea, by land and in the air, laid down their lives for their Sovereign and their country. Their sacrifice will ever inspire us to labour on, to the end that those who survive and need our aid may be assured of our assistance, and that the country in which we live, and for which they died may ever be worthy of the sacrifice they made.

d. During The Silence, we will remember our fallen comrades and those who have passed on since we last gathered together. (The names of the persons are to be spoken)

e. **The Silence (Moment of Silence)**

f. **The Act of Remembrance**

#### **Chairman:**

They shall grow not old, as we that are left grow old;  
Age shall not weary them, nor do the years condemn.  
At the going down of the sun and in the morning  
We will remember them.

**Members:** We will remember them.

**Chairman:** Please be seated, I now declare the meeting open.

Comrade Dianne Higgins called the meeting to order at 19:30 PM.

## **2. ROLL CALL**

Comrade Lucie Lafontaine called the roll. 13 of 29 Branch Officers and elected Standing Committee Members were present.

This **did not** constitute a quorum. All following items were discussions as no motions were made or voted on.

## **3. DEVIATION**

Comrade Dianne Higgins asked 2 minutes of silence for Queen Elizabeth II.

## **4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Lucie Lafontaine**

The minutes of the June meeting were sent out to the executive before final signatures and all applicable changes were approved.

*As there was no quorum, no motion was moved.*

## **5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS**

There was no business arising from the last meeting.

## **6. CORRESPONDENCE– Comrade**

All items received have been forwarded to Senior Executive and updates sent to members via a branch email broadcast. All items have been stored on the off-site thumb drive.

## **7. PRESIDENT’S REPORT – Comrade Dianne Higgins**

Working on the preparations for the **Memorial Ceremony for Her Majesty Queen Elizabeth II for September 19<sup>th</sup> 2022.**

The military Service Recognition Book will be on the entrance desk

## **8. TREASURER/FINANCIAL OFFICER REPORTS – by Comrade Dianne Higgins**

Dianne Higgins mentioned a candidate has come forward- more to come.

*As there was no quorum, no motion was moved.*

## **9. CHAIRPERSON REPORTS UNDER THE PRESIDENT - Comrade Dianne Higgins**

**a. BRANCH ADMINISTRATOR – Comrade Melanie Delorme (Presented by Diane Higgins)**

No report.

**b. SERGEANT-at-ARMS –André Fournier was excused**

No report.

**c. REMEMBRANCE ACTIVITIES – Comrade Dianne Higgins**

**d. SERVICE OFFICER –**

No report.

**e. LADIES AUXILIARY – Comrade Wendy Fortier**

**Ladies Auxiliary Branch 632**

Report to Branch Executive – September 13, 2022

At our meeting last week, we had 8 members – as I have said members. Two of our ladies have been working on a pamphlet to had out and to post in order to attract new members. Joyce Bisson met with them yesterday to provide some help and she will post the final to the Website. Thank you, Joyce.

Even as a small group we continue to wish to support our Branch when we are able. Much of these efforts involve fund raising and so starting October 2 nd we will be taking orders for Fruitcakes – we did this 2 years ago and even in Covid circumstances we were able to make \$1300.

All money raised this way goes back to the Branch. We will have information on this posted as well. As always, thanks for Branch support.

**f. HONOURS AND AWARDS – Comrade Marty Keates**

Sept 10<sup>th</sup> – Awards handed out : 23 Certificates of Appreciation , 1 Certificate of Merit , 10 medals some with bars , 1 individual bar , 2 Legionnaire of the Year Plaques , 5 25-year pins , 2 30-year pins , 8 35-year pins , 1 40-year pins , 5 45-year pins , 2 50-year pins , 1 55-year pins. The Branch nominated eleven individuals for the Queen’s Platinum Jubilee Pin and all eleven nominations were accepted. The individuals concerned will receive an email sometime this week with the details of the presentation.

**g. LEADERSHIP DEVELOPMENT – Comrade Marty Keates**

No report

**h. WEBSITE – Comrade Marty Keates**

No report

**i. CONSTITUTION AND BY-LAWS AND TRAINING – Comrade Blaine Kiley**

No report

*As there was no quorum, no motion was moved.*

**10. REPORTS UNDER THE PAST PRESIDENT – Comrade Ken Green**

**FUTURE PLANNING AND ELECTIONS – Comrade Ken Green**

No report

**11. CHAIRPERSON REPORTS UNDER THE 1<sup>ST</sup> VICE-PRES. – Comrade Wyn Fournier**

**a. KITCHEN OPERATIONS – Comrade Wyn Fournier**

**b. POPPY CHAIR – Comrade Richard Guitor**

Richard has started working various venues.

**c. POPPY TRUST FUND – Comrade Lucie Goderre**

Poppy Trust Fund –Treasurer Report – August 2022

Bank Balance – June 1 <sup>st</sup> 2022 -	102,200;92\$
Income from other sources	125,00\$
Bursaries	18,200,00\$
Campaign Expenses & other expenses	6,973,20\$

Bank Balance – as of August 31, 2022 **77,152,72\$**

**d. BURSARY – Comrade Daunette Tucker**

No report

**e. MEMORIAL WALK – Comrade**

No report

**f. HOUSING – Comrade Mike Adams**

Tractor Enclosure

After careful consideration, the open enclosure cannot be converted to a storage shed. The enclosure is simple fencing and is not structurally sound for converting it to a shed. A shed would have to be built from scratch with a cost of approximately \$2K to \$3K.

An enclosure was constructed under the bottle trailer using no cost pallets. This enclosure is as secure, if not more secure than constructing a storage shed. We still have some finishing touches to make on the enclosure which will be completed by the end of next week. The tractor will be chained to the trailer frame inside a locked enclosure, in a well-lit location and protected from the elements.

## Door Project

### Phase 1

- Exterior doors to main hall are completed.
- West side exterior door to patio has been installed. Needs final adjustments.
- East side exterior door will be installed in a few weeks (in lieu of a window as originally planned)

### Phase 2

- Contract for interior doors to main hall including automatic door openers to be signed once Phase 1 is completed.

*As there was no quorum, no motion was moved.*

## 12. CHAIRPERSON REPORTS UNDER THE 2<sup>ND</sup> VICE-PRES – Comrade Jeanine Mader

### a. YOUTH EDUCATION – Comrade Jeanine Mader

All schools have been sent emails for the poster and literacy contest. I have also attached the bursary information. Now it's just to wait and see how many schools will actually participate. I am also putting the information on my social media for more coverage.

### b. LEGION SENIORS – Comrade Robert (Bob) Elrick

No report.

### c. VETERANS AND AGING – Comrade Robert (Bob) Elrick

No report.

### d. MEMBERSHIP & VOLUNTEER CO-ORD – Comrade Kim Levesque

## Membership Report – September 2022

### New Members (15):

Thomas Abernethy (OR)	Joseph Loignon (OR)
Denis Bellefeuille (AS)	Michael Roome (OR)
Patrick Bennett (AS)	Guy Pontugaise (AS)
Gregory Burt (OR)	Kevin Russell (OR)
James DeViller (OR)	Raymond Savoie (OR)
Joseph Duquette (OR)	Barry Stevens (OR)
Stepen Home (OR)	Gloria Winton (AS)
Gregory Juste (OR)	

### Transfers (5):

Richard Duffield (OR) Suzanne Nadon (AS) June Pearcey (AS)	William Pearcey (OR/LF) Shelly Yerburgh (AS)
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**Deceased Members since the previous meeting:**

Conroy, Jack P.J. (OR) Carl Hustins (OR) Raymond Lachance (OR)	Donald Mumby (OR) Elizabeth Sauvé (AS)
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**Volunteer Report:**

2021-2022 Volunteer Plaque has been printed and hung in the stairwell.

**e. NEVADA – Comrade James Grant**

**12 Sep 2022**

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada Lic Number M820423

This report will cover the period from 01 April 2022 to 31 Aug 2022

**Bank Balance as of 31 Mar 2022 \$ 180.68**

Banking fees for this period \$ 40.00

Total Sales for this period \$ 1553.50

Total Redeemed for this period \$ 1236.00

Total profit for this period \$ 317.50

**Bank Balance as of 31 Aug 2022 \$1140.68**

**Nevada Trust Fund as of 31 Aug 2022 \$ 519.50**

**Total Funds on hand as of 31 Aug 2022 \$ 1660.18**

James R Grant/Nevada Chair

**f. CADET LIAISON – Comrade Rae Green**

No report

**g. HOSPITAL VISITING – Comrade Jeanine Mader**

No report.

*As there was no quorum, no motion was moved.*

**13. CHAIRPERSONS REPORTS UNDER THE 3<sup>rd</sup> VICE-PRESIDENT – Comrade Joyce Bisson**

**a. PUBLIC RELATIONS- Comrade Joyce Bisson**

No report.

**b. BANNER – Comrade Marta Nuijten and Comrade Marty Keates**

No report

**c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Tim Parsons**

Musicians on Friday nights are booked until end of October – Lauren Hall is booked for November 11<sup>th</sup>.

**d. SPORTS – presented by Comrade Joyce Bisson**

All or most of our teams of darts, beanbags, cribbage...etc are back after a two-year Covid break. We welcome them all back and I have seen personally that they are happy to be back.

**e. BAR OFFICER – Comrade Wayne Edwards**

There will be a stock check on October 5<sup>th</sup>.

*As there was no quorum, no motion was moved.*

**15. GENERAL AND NEW BUSINESS AND MOTIONS**

**16. ADJOURNMENT:**

*As there was no quorum, no motion was moved.*

**17. CLOSING CEREMONY**

Chairman:

The meeting will stand at attention.

The business of this meeting being concluded let us, as we part, remember our duty to our Branch, our comrades, our country and our Sovereign. May we ever strive to promote unity and the spirit of comradeship, never forgetting the solemn obligations we have assumed as members of the Royal Canadian Legion and remembering them, may we ever pray.

Members:

Lord God of Hosts,  
Be with us yet,  
Lest we forget,  
Lest we forget.

Chairman: I now declare this meeting closed.

**The meeting was adjourned with the closing ceremony at 20:55 PM.**

**Comrade Lucie Lafontaine  
Secretary**

**Comrade Dianne Higgins  
President**

**The original document in the Legion Minutes Binder is signed by both parties**

**Voting Elected Members:**

1	President/ Remembrance Day Activities/Hospital Visiting- <b>Dianne Higgins</b>	P
2	1st Vice/Kitchen Operations- <b>Wyn Fournier</b>	EX
3	2nd Vice/Youth Education/Hospital Visiting - <b>Jeanine Mader</b>	P
4	3rd Vice/ Public Relations - <b>Joyce Bisson</b>	P
5	Treasurer -	
6	Secretary - <b>Lucie Lafontaine</b>	P
7	Past President/Future Planning and Elections - <b>Ken Green</b>	P
8	Poppy Chair - <b>Richard Guitar</b>	P
9	Membership/Volunteer Coordinator - <b>Kim Levesque</b>	P
10	Nevada - <b>Jim Grant</b>	P
11	Cadet Liaison - <b>Rae Green</b>	P
12	Leadership Development/Banner/Honours and Awards - <b>Marty Keates</b>	A
13	Housing - <b>Mike Adams</b>	P
14	Legion Seniors/Veterans and Aging - <b>Robert (Bob) Elrick</b>	P

**Members Appointed by the President**

15	Branch Administrator - <b>Melanie Delorme</b>	EX
16	Sgt-at-arms - <b>Andre Fournier</b>	EX
17	Branch Padre - <b>Bill Reggler</b>	A
18	Service Officer - <b>Robert Patchett</b>	A
19	Constitution and By-Law - <b>Blaine Kiley</b>	A
20	Sports - <b>TBD</b>	
21	Bar Officer - <b>Wayne Edwards</b>	A
22	Bursary - <b>Daunette Tucker</b>	A
23	Banner - <b>Marta Nuijten</b>	EX
24	Ladies Auxiliary - <b>Wendy Fortier</b>	P
25	Poppy Trust - <b>Lucie Goderre</b>	P
26	Entertainment - <b>Tim Parsons</b>	A

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