

**The Royal Canadian Legion  
Branch 632 (Orleans)**

**EXECUTIVE COMMITTEE MEETING**

**10 October 2023**

**Present:** Comrades, Wyn Fournier, Joyce Bisson, Jeanine Mader, Richard Guitar, Shelly Yerburgh, Marty Keates, Wendy Fortier, Cathy Stoddard, Lucie Goderre, Kevin Piccott, Blaine Kiley, Mark Cimon, Peter Mayer, Kim Levesque

**Excused:** Comrades André Fournier, Marta Nuijten, Joe McNulty, Wayne Edwards, Daunett Tucker, Joe Miedema, Lucie Lafontaine, Garth Mader

**Absent:** Comrades Jim Grant, Guy Roy, Tim Parsons

**1. OPENING CEREMONIES AS PER LEGION RITUAL**

Comrade Wyn Fournier called the meeting to order at 7:30pm.

**2. ROLL CALL**

Comrade Wyn Fournier called the roll. 10 of the 14 Branch Officers and elected Standing Committee Members were present.

This **DD** constitute a quorum.

**3. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Lucie Lafontaine**

The minutes of the Sept 2023 Executive Committee meetings were sent out to the executive before final signatures and all applicable changes were approved. Copies are in the binder, on the website and in digital format.

*Moved by Comrade Wyn Fournier and seconded by Comrade Marty Keates that the minutes from the Sept 2023 meetings be accepted as presented.*

**CARRIED**

**4. BUSINESS ARISING FROM THE PREVIOUS MEETINGS**

There was no business arising from the last Executive Committee meeting.

**5. CORRESPONDENCE– Comrade Lucie Lafontaine**

All items received have been forwarded to Senior Executive and updates sent to members via a branch email broadcast. All items have been stored on the GDrive.

**6. DEVIATION**

The 2nd Vice and the Treasurer were installed at the end of the meeting by Comrade Frank Stacey.

## **7. PRESIDENT'S REPORT – Comrade Wyn Fournier**

**District Convention** 20-22 October 2023. We need 7 volunteers with Legion uniforms to be on the flag party. You need to be available for Saturday at noon and Sunday morning.

**Veterans Dinner** 4 Nov 2023, tickets are for sale at the bar. There was a query about the price difference between Veterans and non-Veterans. This price difference is because the Poppy Trust Fund can subsidize Veterans for a meal up to \$35. Once a Veteran uses the subsidy in a calendar year, they no longer qualify and have to also pay the full price. Prices for meals are set by the Caterer, and we add on \$5 to help pay for the live music and other costs associated with putting on a Veteran's dinner. We need volunteers to help with set-up.

**Remembrance Day** 11 Nov 2023. The parade participants will form up on Vimont Cres at 1035 and march to the cenotaph to arrive for 1050. Parking at the Legion is by assignment only. We will need lots of volunteers to help with a variety of jobs (calling members for food donations, food preparation, moving food from the kitchen to the halls, parking, general duties, clean up, etc).

The new Branch Administrator has been hired. Her name is Kate Cunning, and she will be starting on 16 October 2023. This is a very busy time for the Branch, so please hold off on requests unless they are urgent while she gets settled into the job.

A new Cleaning contract was awarded to Stratus Business Solutions. They will be starting as of 15 October. The new interior doors have been ordered through Ambico Doors, and we expect them to take 10-12 weeks to arrive.

## **8. PAST PRESIDENT'S REPORT**

No report

## **9. TREASURER/FINANCIAL OFFICER REPORTS – Comrade**

There is no report for the finances this month as the treasurer is preparing for the branch inspection.

## **10. CHAIRPERSON REPORTS UNDER THE PRESIDENT - Comrade Peter Walsh for Wyn Fournier**

### **SERGEANT-at-ARMS – Comrade André Fournier**

I need volunteers for the Flag party for the convention for 21 and 22 October.

### **SERVICE OFFICER – Comrade Kevin Picott**

There were 6 new files opened since the last meeting.

### **KITCHEN OPS**

No report

### **BAR OFFICER – Comrade Wayne Edwards**

A stock check was carried out on 5 October. I am presently preparing the report which, when finished, will be forwarded to the President for furtherance.

### **HOUSING – Comrade**

No report

### **WEBMASTER - Comrade Marty Keates**

There was a glitch found on the website affecting how you accessed the calendar and entertainment on phones where it says nothing is available. The Web developer is working on this. There have been lots of hits on the website each month, typically over 2000.

### **LADIES AUXILIARY – Comrade Wendy Fortier by Lise Mack**

Our Fruitcake sales have started!! This is our major fundraiser for the year and the profits go to this Branch. We are always very grateful for everyone's support. Our Zone Commander will come for her annual visit in November. She held a meeting for Presidents and Secretaries of our Zone in Almonte October 1 st . Major announcements from the Provincial Convention included -Per Capita Tax will increase to \$20 per member for 2024, revised bylaws are available.

We are preparing for Branch Zone Convention.

We have 1 new member.

We have received quite a few crocheted poppies which should make a nice display in our stairwell window in November.

*Moved by Comrade Wyn Fournier and seconded by Comrade Kim Levesque that the reports of the committees under the President be accepted as presented.*

### **CARRIED**

### **11. CHAIRPERSON REPORTS UNDER THE 1<sup>ST</sup> VICE-PRES. – Comrade Jeanine Mader**

#### **REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier / Jeanine Mader**

VIP invite letters have been written and sent to the recipients.

RCMP Pipes and Drums and the Cumberland Community Choir are both confirmed.

Lots still to be done.

#### **POPPY CHAIR – Comrade Richard Guitar**

No Report

#### **POPPY TRUST FUND – Comrade Lucie Goderre**

No report.

#### **YOUTH EDUCATION – Comrade Jeanine Mader**

No report

**BURSARY – Comrade Daunette Tucker**

No report.

**HOSPITAL VISITS – Comrade Jeanine Mader**

No report

**CONSTITUTION, BY-LAWS AND TRAINING – Comrade Blaine Kiley**

No report.

*Moved by Comrade Jeanine Mader and seconded by Comrade Lucie Goderre that the reports under the 1<sup>ST</sup> Vice President be accepted as presented.*

**CARRIED**

**12. CHAIRPERSON REPORTS UNDER THE 2<sup>ND</sup> VICE-PRES – Comrade Kevin Piccott**

**HONOURS AND AWARDS – Comrade Marty Keates**

**VETERANS 65 + – Comrade Kevin Piccott**

Kevin Piccott visited 2 retirement residences.

**LEGION SENIORS – Comrade Cathy Stoddard**

Working with Kevin.

**LOTTERIES – Comrade James Grant**

No report.

**MEMBERSHIP & VOLUNTEER CO-ORD – Comrade Kim Levesque by Shelly Yerburgh**

**New Members (6):**

**Leonidas Nkurunziza (AV)**

**Richard Pelletier (OR)**

**Natalie Sutton (AS)**

**Alan Thompson (OR)**

**Gary Ward (OR)**

**Bruce Winsor (OR)**

**Transfers (4)**

**Deborah Baldwin (OR)**

**Gilles Drouin (AV)**

**Kathleen Luten (AS)**

**Olivier Soucy (AS)**

**Deceased Members since the previous meeting:**

**Welcome Ceremony: next event will be October 28 th .**

**Volunteer Report:**

**NIL**

**LEADERSHIP & RESOURCING - Comrade Marty Keates**

No Report

**VOLUNTEERS – Comrade Kim Levesque**

No report

*Moved by Comrade Kevin Piccott and seconded by Comrade Blaine Kiley that the reports under the 2nd Vice-President be accepted as presented.*

**CARRIED**

**13. CHAIRPERSONS REPORTS UNDER THE 3<sup>rd</sup> VICE-PRESIDENT – Comrade Joyce Bisson**

**PUBLIC RELATIONS – Comrade Joyce Bisson**

Getting the information out for all upcoming events as it comes in.

**BANNER – Comrade Marta Nuijten and Comrade Marty Keates**

No report

**SPORTS – Comrade Joe Miedema**

No report

**CADET LIAISON – Comrade Guy Roy**

No report

**HALL RENTAL- Comrade Joyce Bisson**

No Report

**ENTERTAINMENT AND SPECIAL EVENTS – Comrade Tim Parsons**

No report.

**SPORTS – Joe Miedema**

No report.

**CADET LIAISON – Comrade Guy Roy**

No report

**ASSET INVENTORY –Comrade Mark Cimon**

No report.

*Moved by Comrade Joyce Bisson and seconded by Comrade Kim Levesque that the reports under the 3<sup>rd</sup> Vice President be accepted as presented.*

**CARRIED**

**15. GENERAL/NEW BUSINESS AND MOTIONS**

Deviation: Installation of 2nd Vice Comrade Kevin Piccott, Treasurer Comrade Pierre Mayer, and Standing Elected Committee member Mark Cimon was presided over by Comrade Frank Stacey.

**16. ADJOURNMENT:**

*Moved by Comrade Kim Levesque and seconded by Comrade Jeanine Mader that the meeting be adjourned.*

**CARRIED**

**17. CLOSING CEREMONY**

The meeting was adjourned with the closing ceremony at 8:03pm.



**Lucie Lafontaine  
Branch Secretary**



**Wyn Fournier for Peter Walsh  
1<sup>st</sup> Vice President**

**Annex A – Attendance Sheet - Voting Elected Members**

<b>Senior Executives Elected</b>	1	President - <b>Wyn Fournier</b>		P
	2	1st Vice - <b>Jeanine Mader</b>		P
	3	2nd Vice - <b>Kevin Piccott</b>		P
	4	3rd Vice - <b>Joyce Bisson</b>		P
	5	Treasurer - <b>Peter Mayer</b>		P
	6	Secretary - <b>Lucie Lafontaine</b>		EX
	7	Past President- <b>Joe McNulty</b>	Future Planning and Elections	EX
<b>Standing Elected Committee</b>	8	<b>Richard Guitar</b>	Poppy Chair	P
	9	<b>Kim Levesque (Shelley Yerburgh)</b>	Membership/Volunteer Coordinator	P
	10	<b>Jim Grant</b>	Lottery	A
	11	<b>Lucie Goderre</b>	Poppy Trust	P
	12	<b>Guy Roy</b>	Cadet Liaison	A
	13	<b>Marty Keates</b>	Honours and Awards, Leadership & Resourcing, Banner	P
	14	<b>Garth Mader</b>	Housing	A
	15	<b>Cathy Stoddard</b>	Legion Seniors/Veterans 65+	
<b>Appointed Members</b>	16	Sgt-at-Arms	<b>Andre Fournier</b>	
	17	Service Officer	<b>Kevin Piccott</b>	
	18	Constitution and By-Laws	<b>Blaine Kiley</b>	
	19	Bar Officer	<b>Wayne Edwards</b>	EX
	20	Bursary	<b>Daunett Tucker</b>	
	21	Entertainment	<b>Tim Parsons</b>	
	22	Asset Inventory	<b>Mark Cimon</b>	
	23	Sports	<b>Joe Miedema</b>	
<b>Ex Officio Members</b>	1	Ladies Auxiliary	<b>Wendy Fortier</b>	
	2	Branch Administrator		
	3	Banner -	<b>Marta Nuijten</b>	EX
	4	Branch Padre	<b>Bill Reggler</b>	